Dear  Bloom High School Parents, Guardians, and Students,

Welcome to the 2026–2027 school year!

**Students,** this year is yours! Make the most of it. Come to school on time and ready to learn. Complete your classwork and homework with pride. If you ever need help, just ask—we are here for you. Remember our guiding expectations: **Be Respectful, Be Responsible, and Be Engaged.** These values create the foundation for a positive, productive, and welcoming school environment.

In this handbook, you'll find important information about school policies, expectations for behavior, and attendance guidelines. Please take time to read everything carefully so that we can all start the year informed and prepared.

Remember, "You are the driver of your bus." You determine where you want to go, who will accompany you on a successful journey, and how long it will take you to get there. Graduation is your first destination.

**Parents and guardians,** thank you for being our partners in education. Your involvement and encouragement mean everything to your child's success.

With great appreciation,

Jerry Lee Anderson, PhD
Principal
Bloom High School

## BLOOM HIGH SCHOOL'S MISSION STATEMENT

Bloom High School's mission is to provide our students with relevant educational experiences in all academic areas while developing useful real life skills. We strive to prepare our students to maximize their potential in a multicultural global society.

# BLOOM HIGH SCHOOL

## BOARD OF EDUCATION

| | |
|---|---|
| Mr. Henry Drake | President |
| Ms. Karen King | Vice President |
| Ms. Teresa Palombi | Secretary |
| Ms. Cassandra Everett | Member |
| Mr. Ronald Mascitti | Member |
| Mr. Anthony Murphy | Member |
| Ms. Lorena Varela | Member |

## DISTRICT ADMINISTRATION

| | |
|---|---|
| Dr. Lenell Navarre | Superintendent |
| Dr. Latunja Williams | Associate Superintendent for Human Resources |
| Dr. Dorith Johnson | Assistant Superintendent for Curriculum, Instruction & Assessments & Grants |
| Dr. Alicia Evans | Assistant Superintendent of Business Affairs |
| Ms. Denise McField | Director of Special Education |
| Dr. Gregory Horak | Director of Transportation and Wellness |
| Dr. Cynthia Gonzalez | Director of College/Career Readiness |
| Ms. Desire Wheeler | Athletic Director |
| Dr. Tasha Gibson-White | Director of MTSS |
| Dr. Ariana Leonard | Director of Language Acquisition |
| Mrs. Glynis Keene | Director of Development and Community Outreach |
| Mr. Mario Cole Sr | Director of Security |

## BLOOM ADMINISTRATION

| | |
|---|---|
| Dr. Jerry Lee Anderson | Principal |
| Mrs. Elizabeth Santiago | Associate Principal - Curriculum, Instruction & Assessment |
| Mr. Vernell Glover | Assistant Principal - Student Services |

## BLOOM DIVISION COORDINATORS

| | |
|---|---|
| Ismeal Zamora | Math/Science |
| Samuel Agyarko | CTE/Fine Arts |
| Mrs. Samantha Reda | English/Reading/Social Studies |
| Ms. TaMia West | Special Education |

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# E-Learning Plan

## Overview

The goal of e-Learning is to provide a platform for continued instruction in the case of emergency school closure. Teachers will utilize Google Classroom to post lessons. In cases where students are without Internet access, a learning packet can be given upon the student's return or the student will be expected to complete the assignment posted within the Google Classroom upon their return. In either case, extended time will be given to students to complete the assignment.

**Teacher Daily Schedule**

7:25am - 8:05am Prep hours/teacher collaboration

8:10am - 1:05pm Virtual office hours/Instructional time

1:10pm - 2:55pm Plan period and lunch

**Teacher Attendance**

Teachers and staff will complete a google form for attendance. Teachers and staff must sign in by 7:30am daily. The e-Learning day does not override any pre-planned absences, i.e. sick, FMLA, personal, etc.

**Student Schedule**

8:10 am - 1:05 pm is the time for students to interface with staff via virtual office hours. Assignments will be given to students asynchronously. Staff will be available for questions during instruction time.

**Student Attendance and Expectations**

Students must log in via a google form for attendance purposes. This must be done by 1:00 pm each day.

Students are expected to turn in all assignments by 11:59 pm the same day. Students who do not have access to Wi-Fi will submit completed work without penalty to the teacher per the extended timeline established by the teacher. Students whose parents leave a message for the attendance office due to an excused absence should also be able to make up the assignment without penalty.

## Staff Expectations

Teacher Expectations

Teaching staff are expected to post daily Google classroom assignments for each period by 8:00 am. Lessons for e-Learning should be planned for the same duration of the class period. Teachers are expected to take home Chromebooks, hardware (chargers, etc.), and materials needed for e-Learning on a daily basis. The assignment for each course should

be able to be completed in approximately 50 minutes. There is no additional “homework” for e-Learning days. Teachers will set up a classroom Google Meet where students can interact with the teacher during virtual office hours. The teacher should give the Google link for the meeting room to their respective District Coordinator or Direct Supervisor.

Teachers should plan to provide learning packets for students without access to Wi-Fi or provide extended days for students to complete the online assignment. Please keep in mind that students may not have access to calculators and other relevant classroom supplies (art supplies, lab equipment, etc.).

PPS Staff Expectations

PPS Staff will contact students on their off-track list, MTSS list, and/or students who require social work minutes or interventions along with other role-related duties.

Nurses’ Expectations

Nurses will check in with students who require medication and 504 accommodations.

Paraprofessional Expectations

Paraprofessionals are expected to be available during the virtual office hours/instructional time within Google Meet. The purpose is to assist the teacher with conducting social-emotional check-ins and offering support to students as they complete their assignments.

Secretarial Expectations

Secretaries are expected to continue carrying out routine administrative tasks, ensuring that essential functions of the school remain uninterrupted. In addition, they should maintain regular communication with their respective supervisors to address any additional duties or responsibilities that may arise during this period. This proactive approach will help facilitate a smooth workflow and support the overall effectiveness of the school’s operations during e-Learning days.

Cafeteria Staff Expectations

In the event of an e-Learning day, cafeteria staff will prepare meals for student pickup. Distribution is from 11:00 am to 12:00 pm.

## Equity of Access

Some ideas for home learning where a technology device or Wi-Fi is not needed include:

- Send books home with students and/or print out articles, poetry, and writing prompts.
- Assign simple science projects that could be done at home.

- Review textbooks and print the supplemental lessons that one often does not have time to do in class.
- Use any online resources available to teachers and print assignments to do at home.

**Responsibilities for Students with Special Needs**

Our e-Learning instruction should incorporate support that aligns with the student's IEP and necessary accommodations. It is understood that if the Google Classroom mode of instruction is not applicable, learning packets and resources will be adjusted accordingly. Related service providers, i.e. speech pathologists, social workers, psychologists, etc. will provide instruction to students that pertain to fulfilling required minutes. Additionally, the logging of service minutes is required.

**Tech Support for e-Learning Days**

If students or staff need technology support on an e-Learning day, please contact our tech support between the hours of 8:00 am - 1:05 pm. The contact information is below.

- Email: **mhunter@sd206.org (Bloom & BT Elevate Academy) or cmann@sd206.org (Trail)**
- Phone: (708) 755-7010 x 1136 Mr. Mike Cannizzo

**e-Learning Professional Development Training**

Google Classroom training has been provided annually. Alternate release time, a scheduled morning meeting or an institute can be utilized for any additional training and support that is needed.

**Review and Revision of Plan**

This plan will be reviewed by the administrative staff and Curriculum Advisory Council subcommittee as needed.

**Stakeholder Involvement**

Provisions have been outlined for all Bloom Township District 206 staff pertaining to their role on an e-learning Day.

In the event that e-Learning is extended beyond three consecutive days an early release schedule will be enacted. The early release schedule as well as changes to the teacher, paraprofessional and student expectations are outlined below.

***The early release schedule is embedded to improve student attendance rates and foster greater involvement. This schedule offers students shorter class periods, which is expected to enhance their engagement and focus throughout the school day. This time is designated for students to join via Google Meet. During these sessions, teachers provide direct instruction and focus on conducting social-emotional check-ins.***

| Start Time | End Time | Period |
|---|---|---|
| **7:25 am** | **8:05 am** | **Prep hours/teacher collaboration** |
| **8:10 am** | **8:47 am** | **1st period/SEL Check-in Survey** |
| **8:52 am** | **9:29 am** | **2nd period** |
| **9:34 am** | **10:11 am** | **3rd period** |
| **10:16 am** | **10:53 am** | **4th/5th/6th period** |
| **10:58 am** | **11:35 am** | **6th/7th/8th period** |
| **11:40 am** | **12:20 pm** | **9th period** |
| **12:25 pm** | **1:10 pm** | **Virtual Office hours/additional support** |
| **1:15 pm** | **2:55 pm** | **Lunch/Plan period** |

**Student Schedule**

Students are required to follow the early release schedule 8:10 am -12:20 pm and join via Google Meet each class period. During these sessions, teachers focus on conducting social-emotional check-ins and facilitating direct instruction.

The 12:25pm – 1:10pm time is an optional time for students to interface with staff via virtual office hours to receive additional support.

**Student Attendance and Expectations**

Teachers take attendance each class period.

Students are expected to turn in all assignments by 11:59 pm the same day. Students who do not have access to Wi-Fi will submit completed work without penalty to the teacher per the extended timeline established by the teacher. Students whose parents leave a message for the attendance office due to an excused absence should also be able to make up the assignment without penalty.

## Staff Expectations

Teacher Expectations

Staff are encouraged to ensure all assignments are purposeful and contribute directly to core objectives. Teachers are expected to provide direct instruction each period of the early release schedule. Lessons for e-Learning should be planned for the same duration of the class period. Teachers are expected to take home Chromebooks, hardware (chargers, etc.), and materials needed for e-Learning on a daily basis. Teachers will set up a classroom Google Meet where students can interact with the teacher during the early release periods and virtual office hours. The teacher should give the Google link for the meeting room to their respective District Coordinator or Direct Supervisor.

Teachers should plan to provide learning packets for students without access to Wi-Fi or provide extended days for students to complete the online assignment. Please keep in mind that students may not have access to calculators and other relevant classroom supplies (art supplies, lab equipment, etc.).

Paraprofessional Expectations

Paraprofessionals are expected to be available during the early release periods and virtual office hours-within-Google Meet. The purpose is to assist the teacher with conducting social-emotional check-ins and offering support to students as they complete their assignments.

**SEL Survey**: Staff are to include an SEL survey link in the Google Classroom for first period only. The link will be orchestrated through the office of Curriculum, Instruction, Assessments and Grants and disseminated to staff. The survey results will be filtered to administration.

### *Bloom Township District 206 Student Survey Questions for e-Learning Days*

1. Emotional Well-Being

On a scale of 1 to 5, how would you rate your current emotional state?
(1 = Very Low, 5= Very High)
1
2
3
4
5

2. Coping Strategies

What strategies or activities do you plan to use today to maintain a positive mindset? (Check all that apply)

Taking breaks in between class periods for physical activity.
Practicing mindfulness strategies.
Engaging in a hobby or creative activity after class sessions.
Other (please specify):_____

3. Overall Physical Well Being

How would you describe your physical health and energy levels today?
I feel energetic and comfortable health wise.
I'm feeling very tired and low on energy.
I'm not feeling well and need support.

4. Basic Needs Assessment

Do you anticipate having your basic needs adequately met today? (Select all that apply)
I have a comfortable study space.
I'm struggling with access to food or proper nutrition.
I'm experiencing challenges with my living environment.

***Your well-being matters to us. If you need additional support, please reach out to a counselor, teacher or trusted adult.***

# BLOOM HIGH SCHOOL SUPPORT STAFF

| | | |
|---|---|---|
| **Counselors** | | |
| Last Name A- C | Elizabeth Fushi- Peterson | 2109 |
| Last Name D-G | Imelda Gonzalez | 2112 |
| Last Name H-Mb | Yanez Maritza | 2108 |
| Last Name MC-R | Pamela Pugh | 2110 |
| Last Name S-Z | Shellie Winters | 2302 |
| Special Education Counselor | Julie Largen | 2110 |
| **Postsecondary Counselor** | Monica Miller | 2113 |
| **Graduation Coach** | Rhandi Wooten | 2314 |
| **Freshman Success Coach** | Shacoya Richie | 2054 |
| **Discipline Deans** | | |
| A - Esp | Mrs. Kimberlee Bateast | 2120 |
| Esq-Lh | Mr. Kendrick Hall | 2126 |
| Li-Ring | Mrs. Kimberly Stout | 2236 |
| Rio-Z | Mr. John Tekiela | 2122 |
| **Behavior Specialist** | Dr. Sherman White | 2308 |
| **Main Office Staff** | | |
| Ms. Patricia Martinez | | 2102 |
| Ms. Sherri Watson | | 2107 |
| Ms. Amanda Perez | | 2106 |
| Ms. Kristina Willett, Switchboard | | 2100 |
| Ms. Amari Smith | | 2104 |
| **School Nurse** | | |
| Viola Johnson | | 2128 |
| **School Psychologist** | | |
| Ms. Ericka Jones | | 2311 |
| **Social Workers** | | |
| Mr. Michael Turner | A - G | 2111 |
| Amanda Hurt | Gu-M | 2289 |
| Mr. Danté Maddox | N-Z | 2115 |
| **Student Assistance Coordinator** | Mrs. Mariba Woods | 2114 |
| **Community Workforce Specialist** | Ms. Ciara Noel | 2204 |
| **Truant Officer** | Mr. Kevin Peterson | 2119 |
| **Librarian** | Mr. Timothy Jacko | 2151 |
| **Drivers Ed.** | Mrs. Amy Stockwell | 2256 |

# BLOOM TOWNSHIP COACHING STAFF

| | |
|---|---|
| **Athletic Director** | Desire Wheeler ext. 2124 |
| District Athletic Colors: | Royal Blue & Vegas Gold |
| Mascot: | Blazing Trojan |
| **FALL SPORTS** | |
| Cross Country | Joseph Tooks |
| Cheerleading | Niaya Howard-Taylor |
| Football | Dante Culbreath |
| Golf | Kevin Peterson |
| Girls Tennis | Mary Crane |
| Girls Volleyball | Matt Hunt |
| Boys' Soccer | Zack Radtke |
| **WINTER SPORTS** | |
| Boys' Basketball | Larry Ellis |
| Girls' Basketball | Sherman White |
| Wrestling | Gabe Damiani |
| Cheerleading | Niaya Howard-Taylor |
| Bowling Boys | Steve Rogus |
| Bowling Girls | Cardell Alexander |
| **SPRING SPORTS** | |
| Baseball | Erich Stockwell |
| Girls' Soccer | Zack Radtke |
| Girls' Track | Joe Tooks |
| Boys' Track | Jeffrey Timms |
| Softball | Scott Schulz |
| Boys Volleyball | Steve Alexander |

# CLUBS & EXTRA CURRICULAR ACTIVITIES

| CLUBS | SPONSORS |
|---|---|
| Afro-American Club | Mrs. K. Bateast & Mr. Z. Brown |
| Art Club | Mrs. Mrs. A. Gowan |
| Band | Mr. M. Bielecki & Ms. M. Diaz |
| Book Club | Ms. S. Yanez |
| B.P.A. | Mr. Glen Grecek |
| Chess Club | Mr. Mr. S. Had, Mr. Meadows |
| Choir | Mrs.D. Harrigan |
| Drama | Mrs. N. Zegar |
| Freshman Class | Mrs. I. Gonzalez |
| Gospel Choir | Mrs. D. Harrigan |
| Interact | Mrs. N. Zegar |
| Junior Class | Mr. J. Norberg & Mrs. A. Stockwell |
| Key Club | Ms. C. Noel |
| Latino Club | Mrs. I. Gonzalez & Mrs. T. Lagunas |
| Literary Magazine | Mr. A. Alavarado |
| Mathletes | Mr. J. Norberg |
| Mentoring Club | Mr. R. Smith |
| Mock Trial | Dr. K. Gaitor |
| National Honor Society | Monica Miller |
| Open Lotts | Mrs. K. Matthes |
| Quill & Scroll | Mrs. Withers |
| Robotics | Dr. C. Madison |
| Scholastic Bowl | Mr. J. Cook & Ms. J. Budz |
| Science Club | Mr. Eduardo Aceves |
| Senior Class | Ms. N. Howard-Taylor & Mrs. S. Winters |
| Sophomore Class | Mrs. T. Lagunas |
| Student Council | Mrs. E. Fushi & Mrs. M. Woods |
| Tech Club | Mr. S. Paredes |

# BLOOM HIGH SCHOOL SCHOOL-PARENT-STUDENT COMPACT

Bloom High School and the parents of the students participating in activities, services, and programs funded by Title I, Part A Every Student Succeeds Act, section 1116 (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.
This School-Parent-Student Compact is in effect during the 2026-2027 school year.

## School Responsibilities

Bloom High School will:

- Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards.
- Offer parent-teacher conferences during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held according to the official school calendar. Parent/Teacher conferences offered in the fall and Open House offered during the spring.
- Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows: online through PowerSchool, during school sponsored Parent/Teacher conferences and Open House, progress reports and semester grades mailed to households, and Response to Intervention as requested.
- Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows: electronically through email, phone/messaging system, and through ongoing conferencing as arranged by all participants. Provide parents opportunities to volunteer and participate in their child's education through such functions as: Parent/Guardian Academy, Parent/Teacher Conferences, and Open House.
- Provide parents opportunities to volunteer and participate in their child's school activities.
- Teachers explain their approach to teaching, expectations, and grading systems by providing a syllabus to each student and their family.

## Parent/Guardian Responsibilities

We, as parents, will support our children's learning in the following ways:

- Following rules to protect the safety, interests, and rights of all individuals in the Bloom High School community.
- Ensuring students attend school every day.
- Ensuring that homework is completed.
- Monitoring the amount of time spent watching television, using the internet, and listening to music.
- Volunteering where and when appropriate.
- Participating, as appropriate, in decisions relating to my child's education.
- Promoting positive and constructive use of my child's extracurricular time.
- Staying informed about my child's education and communicating with the school by promptly checking the school's website, checking PowerSchool for grades and attendance and reading all notices from the school or the school district either received by my child or by mail and/or email and responding, as appropriate.
- Participating, to the extent possible, on Bloom High School's School Improvement Team and by attending Open House and Parent/Teacher Conferences
- Be aware of information in the student handbook, classroom rules and expectations and reference them when needed.
- Ask questions via email and/or telephone to receive clarity about policies and expectations for the classroom and the school when needed.

## Student Responsibilities

We, as students, will share the responsibility to improve our academic achievement and achieve the state's high standards. Specifically, we will:

- Write down assignments, do my homework every day and turn it in when it's due, and ask for help/attend tutoring when needed.
- Attend all assigned classes every day that school is in session.
- Read at least 30 minutes every day outside of school time.
- Take 5-10 minutes out of the day or school day to look at your school email for updates or notices from teachers, counselors or any Bloom Staff member.
- Give my parents/guardian all notices and information received by me from my school.
- Work to my fullest potential that accurately reflects my abilities.
- Demonstrate Self-Regulation
- Demonstrate Self-Awareness
- Demonstrate Social Awareness
- Demonstrate Self-Efficacy/Social -Harmony
- Use the student handbook as a reference for classroom rules and expectations.

- Ask questions via email and/or telephone to receive clarity about policies and expectations for the classroom and the school when needed.
- Get involved in an extracurricular activity to assist with staying grounded and motivated.

## GRADUATION REQUIREMENTS

A warning to students transferring: graduating in 4 years may be challenging if you transfer from another school. Official transcripts are required from the previous school to receive credit.

The class of 2027 must earn 20 credits to graduate. These credits include the state requirements as follows:

- 4 credits in English
- 3 credits in Math (including 1 class in Algebra I and 1 credit with geometry content)
- 2 credits in Science
- 3 credits (must include 1.0 credit in US History, 0.5 credit in Civics, 0.25 in Consumer Economics, and 1.0 credit in a Social Studies elective. Consumer Economics credit may be satisfied by passing either Consumer Economics, Economics, or AP Economics.)
- Earn 0.25 credit in Consumer Education, Economics, or AP Economics
- 2 credits Physical Education, must be enrolled for 4 years
- 2 credits in Fine Arts/Foreign Language/Career and Technical Education
- Pass the Constitution Test

_____ _____ _____
Student Signature Date ID #

_____ _____
School Representative Date

_____ _____
Parent/Guardian Signature Date

# Positive Behavioral Interventions and Supports (PBIS)

District 206 are adopting the Positive Behavioral Interventions & Supports (PBIS) framework as part of our Multi-Tiered Systems of Support to create a climate and culture conducive to learning and safety. As a district, we are embracing a more restorative and culturally responsive approach to misbehavior through PBIS. Our goal is to support each student in learning socially responsible behavior in order to become productive and contributing members of our community. As we transition to this new framework, there will be a shift in language and practice. The focus of PBIS is to teach students what the expectations are and affirm students for meeting those expectations.

The support of parents/guardians is critical in teaching students to make socially responsible choices and understanding the consequences of their actions. As we transition to PBIS, more detailed information will be shared with you. You will hear about acknowledgements and rewards. You may receive correspondence highlighting various topics such as bullying, anger management, etc. We ask that you talk with your student or students about these topics, encourage them to make socially responsible choices, and celebrate their successes. There is a great deal of excitement around our new approach to teaching behavior and we hope that students will feel encouraged to make good choices in school that will transfer into adulthood.

| | SCHOOL-WIDE EXPECTATIONS | | | |
|---|---|---|---|---|
| | Community Spaces | Scholar Skills | Academic Excellence | CLASSROOM NORMS |
| **Be Respectful**<br>➢ *Relationship Skills*<br>➢ *Social Awareness* | ★ Listen To Guidance | ★ Respect The Views And Voices Of Others<br>★ Be Mindful Of Personal Space<br>★ Use Appropriate Language | ★ Use Academic Language/Key Terms And Vocabulary | |
| **Be Responsible**<br>➢ *Self-Awareness*<br>➢ *Self -Management* | ★ Clean Up After Yourself<br>★ Use School Property Appropriately | ★ Show Good Citizenship/ Sportsmanship<br>★ Be Accountable For Your Actions | ★ Be Prepared<br>★ Follow Directions<br>★ Complete Assignments | |
| **Be Engaged**<br>➢ *Responsible Decision-Making Skills*<br>➢ *Self -Management* | ★ Move With Purpose | ★ Follow Event Etiquette And Celebrate Appropriately<br>★ Have A Growth Mindset | ★ Actively Participate<br>★ Ask Thought-Provoking Questions | |

# ACADEMIC INFORMATION

Graduation Requirements
Failure to attend or create a disruption at graduation practice will result in the student not being able to participate in the graduation ceremony.

The following credits are required for graduation from a District 206 high school:

| | |
|---|---|
| English I, II, III, IV | Earn 4 credits |
| *(must include 2 credits in Writing Intensive courses)* | |
| Mathematics | Earn 3 credits |
| *(must include 1 course in Algebra & 1 course with Geometry content)* | |
| Science | Earn 2 credits |
| Social Studies | Earn 3 credits |
| *(must include 1.0 credit in US History, 0.5 credit in Civics, 0.5 in Consumer Economics, and 1.0 credit in a Social Studies elective. Consumer Economics credit may be satisfied by passing either Consumer Economics, Economics, or AP Economics.)* | |
| Constitution Test | Pass both the state and federal tests |
| Consumer Education | Earn 0.25 credit in Consumer Education, Economics or AP Economics *(0.5 credit for the class 2020 and earlier)* |
| Physical Education | Enrolled 4 years, must earn 2 credits |
| Career & Technical Ed./Fine Arts | Earn 2 credits |

**PROMOTION REQUIREMENTS:**

**Freshman to Sophomore**:
- Earn five credits

**Sophomore to Junior:**
- Earn ten credits AND
- English I & English II
- Two credits in Math including a course with Algebra content
- One credit in Science

**Junior to Senior:**
- Earn fifteen credits
- Graduation requirements must be met for the original year of graduation

**Transfer Students** – Transcripts of credit earned in high schools accredited by the North Central Association of Secondary Schools are accepted at designated value providing that no study taken elsewhere shall be given more credit than the equivalent study taken in District 206 High Schools. The previous work of transfer students will be considered in comparison to District 206 requirements of courses on an individual basis.

**OTHER REQUIREMENTS**:

A. The State of Illinois requires that each student pass a test on the Illinois and the U.S. Constitution before graduation. This test is ordinarily taken as part of the American History course.

B. The state Consumer Education requirements must be met by taking one of several approved courses.

C. Four (4) years of study is the normal time required to earn a diploma.

**ADDITIONAL CREDIT OPTIONS**:

- Campus-Centered Credit Recovery Program

Counselors have information about opportunities to take courses for credit recovery. These courses are taken in addition to the customary school day schedule. Credit Recovery accommodates students who are presently short of the credits needed to graduate with their class.

- American School:

American School provides secondary instruction to those students who are seeking an alternative means of completing their high school education by using the home study method. Only one American School course will be accepted at District 206 high schools towards graduation requirements.

## Testing Services

Testing includes the Renaissance Star Reading and Math, which is held twice a year for grades 9-12 in the Fall and Winter in reading and math.

National **SAT/ACT** Test Dates
https://collegereadiness.collegeboard.org/sat/register/dates-deadlines

| SAT Test Date | Test Date Deadline |
|---|---|
| Oct. 3, 2026 | Sept. 18, 2026 |
| Nov. 7, 2026 | Oct 23, 2026 |
| Dec. 5, 2026 | Nov. 20, 2026 |
| March 6, 2026 | Feb. 19, 2027 |
| May 1, 2027 | Apr. 16, 2027 |
| June 5, 2027 | May 21, 2027 |

National **ACT** Test Dates, found on www.act.org are listed below:

| ACT Test Date | Normal Deadline |
|---|---|
| Dec. 12, 2026 | Nov 6, 2026 |
| Feb. 27, 2927 | Jan 22, 2027 |
| Apr. 10, 2027 | Mar 5, 2027 |
| June 12, 2027 | May 7, 2027 |
| July 10, 2027 | Jun 4, 2027 |

Students can check with their counselors for test locations and should visit ACT's website at www.act.org for more information.

**ACADEMIC PROCEDURE**

1. Grading – Grades of A, B, C, D, or F are issued by teachers to indicate student achievement and progress. The following statements describe each grade briefly:

a. A Student who earns an A grade is one who in most instances:

- Demonstrates outstanding scholarship and grasp of the designated subject area.
- Demonstrates achievement of specific knowledge and skills.
- Goes beyond the goals established for the class in achievement and contribution, independently applies knowledge and skills to new situations, and does assignments thoroughly and accurately.

b. A student who earns a B grade is one who in most instances:

- Demonstrates above average scholarship and achievement in the designated subject area and is above average in mastery of specific knowledge and skills.
- Does assignments less thoroughly than the "A" student but with above average quality, occasionally contributes creatively, usually applies knowledge and skills independently

c. A student who has earned a C grade is one who in most instances:

- Demonstrates average scholarship and achievement in the designated subject areas (in comparison to the total school population). With help, apply knowledge and skills to new situations.
- Frequently requires individual direction and supervision in order to complete the work.

d. A student who earns a D grade is one who in most instances:

- Is below average in mastery of knowledge and skills established by the course of study.
- Seldom completes an assignment without teacher direction or encouragement and generally fails to make up work missed when absent.

e. A student who earns an F grade is one who, in most instances:

- Does not fulfill the course requirements as established by the course of study. Infrequently completes assignments and generally fails to make up work missed when absent. Often rejects teacher assistance.

2. In order to maintain classification in their class, students must accumulate the necessary amount of credits toward graduation.

3. Honor Roll – Students, through high academic accomplishment, earn honors each grading period.

a. High Honors - students earning an average of 3.6 grade points or above after all grades are averaged.

b. Honors – students earning an average of 3.0 grade points or above after all grades are averaged.

4. Grade Points – Grade points are used in computing averages for all courses except Honors and Advanced Placement.

**Following are the grade point equivalents:**

A = 4 B=3 C=2 D=1 F=0

5. Grade Points for Honors and Advanced Placement: The following criteria are recommended for calculating grade point average for Advanced Placement and Honors classes and for determining certain graduation requirements:

a. Advanced Placement (AP) courses will receive the equivalent of two extra grade points for grades A, B, C, and D (A = 6 points, B = 5 points, C = 4 points, D = 3 points).

AP courses will also be calculated with the honors weighted factor for grades of A, B, and C.

b. Honors courses will receive the equivalent of one extra grade point for grades A, B, C, and D (A = 5 points, B = 4 points, C = 3 points, D = 2 points.

c. Weighted grades for honors courses will be awarded at the semester.

d. The maximum number of honors courses that can receive weighted credit will be 18.

e. Unless in an approved District 206 Program, only one credit may be counted toward G.P.A. and graduation from Prairie State College; however, students may take more courses if they so desire.

f. Seniors must have 20 credits in order to participate in the commencement ceremony for the Class of 2027.

g. If a senior or 4th year student is determined to be OFF track, one or more of the following may occur:

- placement on Social Privilege Freeze
- have a required meeting with their counselor to determine if one or more of the following is required: 1) Family-Counselor conference; 2) After-school tutoring; 3) Mandatory attendance to night school
- Consideration for the Graduation Intervention Program (GIP)

# Pass/Fail Policy

**What is Pass/Fail?**

The Pass/Fail option permits and encourages students to take elective course offerings more widely without jeopardizing their grade point average and class ranking.

**Who can take a class Pass/Fail?**

Any student with a junior (11) or senior (12) status can take a class pass/fail. Students and parents must submit the required paperwork to take a class pass/fail.

**How many credits can be taken?**

Students may elect to take the equivalent of one (1.0) elective credit on a pass/fail basis per calendar year. A maximum of 2.0 credits can be obtained on a pass/fail.

**How are grades handled in a pass/fail course?**

The numerical grade will be shown throughout the quarter/semester. The teacher enters a P or F for the quarter and semester based on the grade percentage.

**Does Pass/Fail affect G.P.A and credit received?**

Each student using the pass-fail option shall receive a "P" (in lieu of grades "A" through "D") and a credit, or an "F" and no credit. Only the letter "P" or "F" shall be recorded on the cumulative record and report cards. If a student receives a "P", it shall not be averaged into the student's grade-point average. If a student receives an "F", it shall be averaged in as an "F" in the standard grading system.

**What are the performance standards for these courses?**

Students complete the assigned work just as if they were enrolled in the course on a non-pass/fail basis. Students must take all assessments associated with the course.

**How does the student enroll in a pass/fail course? What is the process?**

The student will let the counselor know they want to take the course as a Pass/Fail. The counselor will explain how the Pass/Fail class affects the G.P.A. and credits. Students and parents sign and return the paperwork no later than the end of the second full week of school.

**Courses available for Pass/Fail**

| **Career and Technical Education** | **Fine Arts** |
|---|---|
| Auto Orientation<br>Child Development I/II<br>Culinary Arts I<br>Culinary Arts II<br>Culinary Arts III<br>Engineering Essentials<br>Fashion Design<br>Manufacturing Technology I<br>Manufacturing Technology II<br>Marketing<br>Metalworking I<br>MS Office Suites<br>Sports and Entertainment Marketing<br>Welding Technology<br>Woodworking Orientation | Art Fundamentals<br>Art & Music Appreciation<br>Ceramics<br>Drawing/Painting<br>Graphic Arts<br>Music Industry<br>Photography<br>Pre-AP Beginning Band/Percussion<br>Pre-AP Show Choir<br>Symphonic Band<br>Wind Ensemble |
| **Physical Education** | |
| Athletic Conditioning<br>Fitness 101 | |

## SEMESTER/FINAL EXAM SCHEDULE

**EXAM SCHEDULE DAY ONE**

Professional Development: 7:25-8:05

PERIOD 1: 8:10-9:35 (85 min.—1st five for announcements)

PERIOD 2: 9:40-11:05 (85 min.—last five for announcements)

**EXAM SCHEDULE DAY TWO**

Professional Development: 7:25-8:05

PERIOD 3: 8:10-9:35 (85 min.—1st five for announcements)

PERIOD 4/5/6: 9:40-11:05 (85 min.—last five for announcements)

**EXAM SCHEDULE DAY THREE**

Professional Development: 7:25-8:05

PERIOD 6/7/8: 8:10-9:35 (85 min.—1st five for announcements)

PERIOD 9: 9:40-11:05 (85 min.—last five for announcements)

# ATTENDANCE INFORMATION

## Overview

Consistent attendance plays an important role in a student's success in school. We have learned from research that positive attendance is correlated with stronger academic and social-emotional outcomes. Relatedly, poor attendance often negatively affects a student's academic performance.

In District 206, we are committed to partnering with families to support positive school attendance. As family members, some strategies for helping keep your student's attendance on track include:

- **Make school attendance a priority.** Talk to your student about the importance of consistent attendance, and help your student maintain daily routines.
- **Help your student stay involved and engaged.** Encourage your student to find ways to get involved within the school community, and connect your student with resources if you notice signs of disengagement, safety concerns, or mental health concerns.
- **Communicate with the school.** Monitor your student's attendance and academic progress, and seek help from school staff if you need support.

The contents within this Handbook are meant to provide information related to the District 206 attendance procedures and supports. For more information or to problem-solve about a student's attendance, please reach out to your/your student's teachers, school counselor, and/or Deans/Truancy Officer.

### Responsibilities

Consistent school attendance is a shared responsibility among the school, guardian(s), and student.

**Students** are responsible for attending school and arriving to class on time. In addition, when a student misses school, the student is responsible for communicating with teachers to make up for the missed learning time.

**School officials** are responsible for monitoring student attendance, authorizing and excusing student absences, informing guardians of any attendance concerns, and implementing supports to improve student attendance.

**Guardians** are responsible for ensuring that students attend school, with the exception of specific circumstances listed below. Illinois law also requires that whoever has custody or control of a child who is enrolled in the school, regardless of the child's age, shall ensure that the child attends school during the entire time school is in session.

Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial

school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, (5) any child absent because of religious reasons, including to observe a religious holiday, for religious instruction, or because his or her religion forbids secular activity on a particular day(s) or time of day, and (6) any child 16 years of age or older who is employed and is enrolled in a graduation incentives program.

In the case that a student will not be able to attend school, the guardian is responsible for reporting the student's absence. The procedures for reporting an absence are included in the following section.

*Board policy 7:30, 7:50, 7:60 and 7:90*
*RESIDENCY*
1. Residency The boundaries of the attendance areas of District 206 are defined by the Board of Education. The Bloom High School attendance area includes all of the area in elementary districts: #170 (Chicago Heights), #167 (Glenwood School and east of Glenwood-Chicago Heights Road), #161 (with Chicago Heights addresses) and #172 (Lynwood west of Torrance and north of Old Joe Orr Road) A student who lives with one or both parents, or with a legal guardian, at an address within that attendance area must attend Bloom if attendance is to be at a public high school.

*Board policy 7:70*
*STUDENT ATTENDANCE*
1. In accordance with Illinois School Code, and the District 206 Board of Education policy, parents/guardians of students residing in this district must cause the child to attend the assigned district. Additionally, they must authorize all absences from school and notify the school in advance or at the time of the student's absence. "**Valid Cause for Absence**" include: illness, observance of a religious holiday, death in the immediate family, family emergency, other situations beyond the control of the student, other circumstances that cause reasonable concern to the parent/guardian for the student's safety or health; or other reasons as approved by the Superintendent or designee.

## Reporting an Absence

Guardians are expected to inform the school of any absences and their causes prior to 12:00 pm on the day of the absence. Families can report absences by calling the school via the attendance office. *Notes from guardians will not be accepted.* Additionally, absences that remain unverified after 24 hours may result in an unauthorized/unexcused absence and school consequences.

## Calling the School(s)

**Bloom High School:** Contact your student's Attendance Office 708-755-1122

- Kristin Hartman ext. 2130
- Lisa Banks ext. 2129 (Spanish Speaking)

**BloomTrail High School:** Contact your student's Attendance Office: 708-785-7000

- Esmeralda Martinez ext: 3104
- Shelly Foley ext: 3123

If leaving a message, please leave the following information:

- Student's first and last name
- Student ID Number
- Student's year in school
- Name of guardian calling
- Daytime phone number where the parent may be contacted to verify the call
- Reason for absence

## Categories of Absences

Absences fall within two categories: Excused and Unexcused.

## Excused Absences

Excused absences include excused absences, medically excused absences, and pre-arranged absences. Student absences must be reported within 10 school days.

Excused Absences

Excused absences include absences due to:

- Illness (including up to 5 days per school year for mental or behavioral health of the student)
- Observance of a religious holiday or event
- Death in the family
- Family emergency
- Situations beyond the control of the student, as determined by school officials
- Circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical health or safety

- Attending a military honors funeral
- Attending a civic event
- Senior College visit
- Situations wherein a student is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by their physician)
- If eligible to vote, students are excused for up to 2 hours to vote in a primary, special, or general election
- A student will be excused for up to 5 days in cases where the student's parent/guardian is an active duty member of the uniformed services and has been called to duty, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings. The Board of Education, in its discretion, may excuse a student for additional days relative to such leave or deployment. A student and the student's parent/guardian are responsible for obtaining assignments from the student's teachers prior to any excused absences and for ensuring that such assignments are completed by the student prior to his or her return to school.
- Other reason as approved by the building principal

The final decision for authorizing an absence rests with the administration. To help maintain accurate excused absence records, we encourage students who have seen a doctor to submit a doctor's note to the Attendance office.

In Illinois, students who are absent more than 10% of the time, including both excused and unexcused absences, are considered "chronically truant." Therefore, to help students meet the goal of regular attendance, a limit of 10 excused absences from class in one semester will be imposed. Any absences beyond 10 will require a doctor's note signed by the doctor. If a doctor's note is not provided, the absence will be counted as an unexcused absence.

1. Absence Due to Emergency/Early Dismissal

   If a student must return home or leave school early for any reason, the Attendance Office must be able to verify that the absence is with the permission of the custodial parent; it is the custodial parent (or emergency contact in our system) who will come into the Attendance Office to sign for the student's release. This policy is for the safety and welfare of the student. The early release of students can cause a disruption to the students' academic performance. Students should not be signed out of school unless it is for one of the "Valid Causes for Absence" reasons. Time missed in this category will be unexcused (unless the absence fits into one of the above categories). **No student will be released after 2:30 P.M unless authorized by administration or a designee (i.e., emergencies, sickness)**

2. Medically Excused Absences

   Any illness, including a pregnant student suffering medical complications as certified by their physician, will not be included in the 10-day excused absence limit. The final decision for authorizing an absence as medically excused rests with the administration.

3. Pre-Arranged Absences

   If a student knows in advance that they will be absent from school for one or more days, guardians should contact the school prior to the date of the absence. Should a pre-arranged absence be taken, the student will be responsible for communicating with their teachers to make up for the missed learning. Please be aware that a pre-arranged absence will only be excused if the student has less than 10 excused absences for the semester.

## Unexcused Absences

Unexcused absences include absences that lack a valid cause. If a student accrues an unexcused absence, the student is responsible for the daily work they missed. An unexcused absence may result in follow-up by a student services team member.

In Illinois, students who are absent more than 10% of the time (a total of 18 days within one school year), **including both excused and unexcused absences**, are considered to be demonstrating "chronic absenteeism." Students who demonstrate significant challenges with attendance will be supported through interventions. In addition, all absences over 10 for a given semester will be considered unexcused, unless cleared by medical notes, court documents, family funeral, college visit, or other administratively approved considerations.

A “truant” is defined as a child who is subject to compulsory school attendance and who is absent without a valid cause. Parent conferences may be required to resolve truancy issues. If a student is truant, the student is responsible for the daily work, however the grades will be based upon completion of their work.

## Supporting Positive Attendance

In an effort to support positive attendance and prevent chronic absenteeism, Bloom High School has developed systems of support and avenues of communication with students and families. Specifically, the following resources and supportive services are available to students with high rates of absenteeism:

- Letters and phone calls home
- Conferences with school personnel
- Triangle Team/problem-solving team consultation
- Review of academic program
- Referral to community agencies
- School-based counseling services with school counselors, social workers, and/or psychologists
- Referral to the Student Assistance Program
- Referral to the Truancy program through the Regional Office of Education

For assistance in supporting your attendance or that of your student, please contact your student’s school counselor or dean.

## Making Up Class Work Following Absences

Students with authorized absences for one day will be expected to make up the work missed on the day they return to school. For authorized absences of two or more days, students will be allowed the number of days absent plus one day to make up the work.

Please note that it is the intent of this procedure to give students a reasonable amount of time to complete work assigned during an absence. It does not apply to long-term assignments or tests. For example, if a student were absent on test day only, then that student would be expected to make up the test on the day the student returns. More time may be granted at the discretion of the teacher.

If a student has an unexcused absence, the student is responsible for the daily work, however the grades will be based upon completion of their work.

## Participation in After-School Activities

Students must attend at least 1/2 day (4 periods) to participate in any practices, competitions, or school-sponsored activities held after school or during the evening. Students who have an unexcused absence from school the entire day are not allowed to participate in any practices, competitions, or school-sponsored activities held after school or during the evening of the day(s) of absence. These activities include all athletic practices and events, plays, musicals, concerts, club meetings, and any other school-sponsored activity. If the absence occurs on a Friday, this

rule applies to the weekend as well. If the situation arises in which an exception to the above rule is necessary, the Principal or designee will make the final ruling.

Students who are suspended from school are not allowed on school property during their suspension. Students are also not allowed to participate in any practices, competitions, or school-sponsored activities held after school or during the evening of the day(s) of suspension. If the suspension occurs on and/or includes a Friday, this rule applies to the weekend also. These activities include all athletic practices and events, plays, musicals, concerts, club meetings, and any other school-sponsored activity. A suspension officially ends upon the student's first day of return to school. If the situation arises in which an exception to the above rule is necessary, the principal or designee will make the final ruling.

## Definition of late to school

Arriving at school after the 8:10 am bell to your first period of the day has sounded.
Arriving late to school between 8:10- 8:30 the student must be escorted by a parent or guardian to the front door (to be excused) for entry to the building. (Late to School incidents are included in your tardy count.)

**Late to School**

- Students are considered **late to school** if they arrive after the **8:10 a.m. (First-Period bell)**.
- Late-to-school incidents count toward a student's overall tardy total.
- Parents/guardians should call **Ext. 2129 or 2130** if an emergency causes a student to be late.
- After ***9 instances of late to school***, documentation may be required.
- If these occurrences are deemed to be chronic, a parent/student meeting with an administrator may be required to develop interventions.
- Attendance Office passes must be validated/stamped to be considered valid.
- Students have **5 minutes** from the time their pass is stamped to report to class.

**Tardy to Class**

- A student is tardy if they arrive after the tardy bell without a valid pass.
- Students are required to obtain a pass from a designated tardy station before entering class.
- Tardies are tracked **cumulatively by quarter**, not by individual class.
- Students are referred to their Dean after accumulating **6 tardies**.
- Additional consequences may occur for every **6 tardies thereafter**.
- Regular attendance and punctuality support academic success and reduce learning disruptions.

****Arriving late to school means that you are arriving tardy to class. Regular school attendance promotes school success and is required by Illinois law. Tardies can contribute to difficulties in learning, which can cause a student added stress.**

# TRUANCY

*Board policy 7:70*

According to the State of Illinois, a chronic truant is to miss more than 5% of the entire school year. This equates to 9 or more days of absenteeism without a valid cause. Any student, who is truant from a teacher's class, should be referred by the teacher to the assigned Dean. Arriving 10 or more minutes late to class, lunch or any assigned area may result in an "**out of bounds"** referral to the assigned Dean. Consequences may or may not include one or more of the following:

- Parent Notification
- Detention
- Positive Support Center (PSC)
- Referral to Truant Officer
- Referral to Regional Office of Education
- Truancy Hearing

Under the Illinois General Assembly, 105 ILCS 5/School Code Section 26-2a:

A "**Truant"** is defined as a child who is subject to compulsory school attendance and who is absent without valid cause, as defined under this section, from such attendance for more than 1% but less than 5% of the past 180 school days.

"**Chronic or habitual Truant"** shall be defined as a child who is subject to compulsory school attendance and who is absent without valid cause from such attendance for 5% (changed from 10% in July 2011) or more of the previous 180 regular attendance days.

**CHRONIC ABSENTEEISM**: As defined in Section 26-2a of the School Code "Chronic absence" means absences that total 10% or 18 days of the most recent academic school year including absences with and without valid cause; examples of this are: suspensions, unexcused absences and excused absences.
Source: P.A. 100-810, eff 1-1-19

**PROBATIONARY ATTENDANCE AGREEMENT**: The Probationary Attendance Agreement is for students eighteen years of age or older who have a history of chronic truancy, tardiness, and academic failure. The purpose of the agreement is to help the student, along with the parent, focus on areas of his/her behavior that are contributing to school failure and the steps that will be taken to alleviate the problem. Any violation of this agreement may lead to the student being withdrawn from school.

## Parent Notification

### PowerSchool Automated Calls

- Parents/guardians receive automated notifications when a student:

- Is absent from school
- Misses a class period

Daily attendance communication helps families monitor student attendance and intervene early when concerns arise.

# GENERAL SCHOOL POLICIES

**Any violation of General School Policies may result in consequences*.

**1. Bookstore** – The Bookstore will be open before and after school and during the day for the purchase of school supplies, obtaining textbooks, classroom supplies or insurance forms, P.E. uniforms, yearbooks, dance tickets, and to handle problems relating to book rentals and registration fees. The Bookstore will not cash checks of any type. Students must have a hall pass from their teacher to the bookstore during class time.

**2. Bus Transportation** – In accordance with state guidelines, District 206 provides bus transportation to and from school for students that live 1.5 miles or more from the school. An activity bus will be provided Monday through Thursday for students who participate in extracurricular activities or who have after school community service. An athletic bus is provided at both campuses for students who participate in athletics. Students must ride the bus to which they are assigned. Students will not be allowed to board school buses unless they show a valid school ID. Misconduct, disrespect, or a lack of cooperation may result in disciplinary action and/or loss of bus privileges.

**3. Change of Name, Address or Phone Number** – If there is a change in a student's name, address or telephone number, it is necessary to report that change immediately to the Registrar's Office 219.

4. **Dances** – Dances are sponsored by various school organizations. Traditional dances include Homecoming (fall), Turnabout (winter), and Junior-Senior Prom (spring). Students are reminded that such activities are an extension of the school day, and that all school rules and expectations apply, including appropriate attire. No exceptions will be made! For each dance, students will be required to submit a signed permission slip specific to that dance. In general, students must arrive at the dance by the designated time and may not return to the dance once they have left the building. Students with outstanding balances on their accounts must pay 10% of their balance with a cap of $50.00. This is in addition to the cost of the ticket. Additionally, students must be at least high school freshmen and **under the age of 21** to attend any school sponsored dances.

**5. Driver Education** – Driver's Education will be provided to students who demonstrate responsible behavior. Students may be restricted from or removed from Driver's Education if they do not:

a. Demonstrate academic progress (must receive a passing grade in at least five courses during the previous two semesters to enroll in a driver education course).

b. Demonstrate responsible behavior:

1. Refrain from excessive acts of inappropriate behavior or acts of unacceptable behavior as defined by the student handbook.
2. Successfully complete consequences when assigned.
3. Follows attendance policy.

4. Does not receive excessive numbers of detentions, PSC days or suspensions.

c. Be at least a classified sophomore at the time of enrollment into the program.

d. If a student is dropped from the program due to inappropriate behavior, etc. the fee is non-refundable.

**6. Evening Activities** – The school will only be responsible for students for a period of 15 minutes following games, dances and other night activities.

**7. Field Trips** – Field trips are conducted periodically during the school year. Since these trips are organized by the school, all students on a field trip are responsible to abide by all District 206 rules and regulations. Written parental consent is required for all field trips. Classroom teachers have the right to deny attendance on a field trip to students who have excessive absences, tardiness, poor class performance or discipline problems. Students are required to remind their teachers in advance when they know they will be absent for a field trip so that they may arrange for make-up work.

**8. Fire or Disaster Drills or Emergencies** – When the alert is sounded, instructions from the teacher must be carried out immediately and calmly. The number over the classroom door corresponds to the stairwell and exit which are to be used during the drill or emergency.

**9. Hall Passes** – Other than the passing periods, students are not permitted in the hall unless they are in possession of a properly authorized hall pass. Hall passes are for 5 minute time periods unless otherwise stated by the staff member. Teachers and/or staff will issue hall passes only in emergency situations. These rules apply after school as well as during the regular school day.

**10. Illness** – A student who becomes ill during the day must report to the Nurse's Office. He/she must bring a pass from the teacher whose class he/she is missing.

**11. Insurance** – Student insurance-may be purchased online for a nominal fee at www.k12specialmarkets.com.

**12. Lab/Course Fees** – Lab fees may be charged in certain classes. Please check with your teacher or department head for verification of those fees

**13. Lockers** – The assignment of a locker to a student is made subject to the right of school officials to have access at any time the administration or the school deems necessary.

• Students are not permitted to share lockers, this includes P.E. lockers as well. Students should lock and secure their belongings in lockers at all times.

• The only items that may be placed in the locker are articles of clothing, school books or supplies relating to school use, lunches and personal items that the student is legally entitled to have in his or her possession.

• Padlocks are not allowed to be placed on hall lockers.

**14. Lost and Found** – Items may be turned in or claimed in the Bookstore.

**15. Medical Requirements** – Illinois school code requires that incoming freshmen have a physical completed by a physician and an up-to-date immunization record. Students transferring from another high school are required to present a compliant ninth grade or more current physical and an up-to-date immunization record at the time of registration. Annual physical examinations are required for all student athletes and ROTC Cadets. As of 2015, students need to receive the Meningococcal vaccine twice prior to their senior year of high school.

**16. Messages for Students** – Only in an extreme emergency will messages be delivered to students. When an emergency exists parents should contact the counselor. Flowers, balloons, cakes/desserts and other gifts cannot be delivered to students at school. Any item that is distracting to the learning environment will be confiscated until the end of that school day.

**17. No food deliveries-** students can not receive any food deliveries (including family members, etc.)

**18. No school district employee** will administer or supervise administration of any prescription or non-prescription medication until a signed Medication Release Form is submitted. No student will possess or consume any medication on school grounds or at school related functions other than as provided for in this policy, with the exception of asthma medications. Asthma medication requires an additional Self Administration Form signed by the parent or legal guardian, as well as a physician's statement, as required by Illinois School Code (22-30). Any medication brought to school by the student must be in the original container.

**19. Payment of Fees** – Registration fees and other school fees are payable by cash, check, money order or major credit cards. (No personal checks after March 31, 2024).

**20. Student Driving and Parking** – Student driving is by permission only. Student parking is only permitted in designated areas at school. The Student Parking Permission form may be picked up in Office 170. It is to be completed in detail. The following will be considered for approval to drive:

a. Students must obtain, fill out, and return student parking permission slips to Office 170.

b. Students must provide proof of valid driver's license and up-to-date car insurance on any and all vehicles that will be driven to school.

c. Parking permits are $10 for the school year, to be paid in cash only.

d. Failure to follow school rules, while in cars or on school property may result in disciplinary action and parking privileges may be revoked.

**20. Student Loans** – Student loans for school-required materials must be made through the Bookstore.

**21. Transcripts** – Official transcripts will be forwarded to colleges and/or employers only at the request of the student. A fee of $5.00 per transcript is charged after the second request.

**22. Visitors** – All visitors must enter through the main entrance. Proper identification is required or admission may be denied. Visitors must sign in upon arrival and sign out upon departure. A visitors' badge must be displayed at all times while in the building. Visitors should not disrupt the learning environment. Any disruptions may result in further action. Any visitor entering the building to retrieve their child/student must do so by 2:30pm

**23. Work Permits** – Work permits and Promise of Employment forms are available in the Main Office.

# STUDENT EXPECTATIONS

*Board Policy 7:130*
One of the goals of District 206 is to develop positive, constructive student behavior. In general, students are expected to:

• Respect the authority of teachers and school personnel and the rights of all members of the school community.
• Refrain from those practices which interfere with the health, safety, or educational opportunities of themselves or other members of the school community.
• Obey all federal, state, local, and school-enacted rules and regulations pertaining to behavior.
•Be on time for every class and ready for classwork when the bell rings by making a serious and continued academic effort to:

- Complete all assigned work on time.
- Perform in relation to and consistent with a student's individual ability.
- Give complete and undivided attention to the teacher.
- Display a spirit of cooperation with teachers and other students.
- Demonstrate a responsible attitude
- Use classroom time effectively
- Be present, punctual, and prepared

• Respect the property of the school and all members of the school community.

Specifically, it is an expectation of all students to do the following:

**1. Wear a Visible Student ID** - Students must wear an ID card, around the neck, that is visible on a breakaway lanyard at all times. Additionally, students are required to show that ID card when boarding buses and when requested by any staff member, security person, or the bus driver. Failure to present an ID card when requested may result in disciplinary action. IDs must not be defaced(picture, ID number and grade must stay uncovered on ID) in any way by applying stickers, magic markers, drawings, etc. Defacement of IDs is strictly prohibited and may also result in disciplinary action.

a. Temporary IDs – Temporary or new IDs must be obtained before the start of the school day. The school reserves the right to raise the amount of the temporary ID on a case by case basis. Students receive three free temporary IDs at the beginning of the school year. When students need a temporary ID a fourth time or more, they will be billed $1/ID. Every five offenses ($5), the school will proceed to make the student a brand new plastic ID.

b. IDs are school property and must be relinquished to any school personnel upon request.

c. Upon entering the building, students should have their ID properly displayed at all times.

d. If a student does not have an ID, they are to report to the designated area to get a temporary ID before proceeding throughout the building.

**2. Display Responsible Cafeteria Conduct** - The District 206 schools have closed campuses. Students are not allowed to leave the building during the school day and that includes the lunch periods. Students can purchase or bring lunch from home. To assure the proper maintenance of the facilities and help maintain order, the following list of rules must be observed by all students. Violators are subject to disciplinary action:

a. Students are required to be on time for their lunch period.

b. Students must be wearing their ID in order to enter the cafeteria and receive lunch with the proper color coding for your assigned lunch period. .

c. Food is to be eaten only in the lunchroom area and approved senior commons areas.

d. Trash must be placed in the garbage can soon as students finish eating.

e. All tables, and the immediate eating area, must be left clean—this is the responsibility of everyone at the table.

f.. Throwing of objects is prohibited in the cafeteria.

g.. Students are not allowed to sit on the lunch tables.

h. Present ID to Staff if requested (This could be and is not limited to verifying you are in the correct lunch period and/or if they need to verify identity.)

**3. Student Appearance: Per Board Policy 7:160, a student's appearance, including dress and hygiene, must not disrupt the educational process or compromise standards of health and safety. The District does not prohibit hairstyles historically associated with race, ethnicity, hair texture, or any other protected classes under Board policy 7:10, Equal Educational Opportunities, including, but not limited to, protective hairstyles such as braids, locks, and twists. Students who disrupt the educational process or compromise standards of health and safety must modify their appearance.**

**A. Basic Principle: Certain body parts must be covered for all students at all times. Clothes must be worn in a way such that genitals, buttocks, breasts, and nipples are fully covered with opaque fabric. All items listed in the "must wear" and "may wear" categories below must meet this basic principle.**

**B. Students Must Wear *while following the basic principle of Section A above:**
**● A Shirt (with fabric in the front, back, and on the sides under the arms), AND**
**● Pants/jeans or the equivalent (for example, a skirt, sweatpants, leggings, a dress or shorts), AND**
**● Shoes.**
***Courses that include attire as part of the curriculum (for example, professionalism, public speaking, and job readiness) may include assignment-specific dress, but should not focus on covering bodies in a particular way or promoting culturally-specific attire. Activity-specific shoe requirements are permitted (for example, athletic shoes for PE).**

**C. Students May Wear, as long as these items do not violate Section A above:**
**● Religious headwear**

**● Fitted pants, including opaque leggings, yoga pants, and "skinny jeans"**
**● Pajamas**
**● Ripped jeans, as long as underwear and buttocks are not exposed**
**● Tank tops, including spaghetti straps; halter tops**
**● Athletic attire**
**● Visible waistbands on undergarments or visible straps on undergarments worn under other clothing (as long as this is done in a way that does not violate Section 1 above).**

**D. Students Cannot Wear:**
**● Hoodie sweatshirts (wearing the hood overhead is NOT allowed in the building).**
****Students should place coats/vests, lined jackets, blankets, du-rags, hats, bandanas, bonnets, ski-masks, gloves, and sunglasses in the hall locker after entering the school building. (These can all be worn to school, but must be removed upon entering the building).**
**● Explicit language, and or imagery that is deemed offensive or disruptive to the learning environment.**
**● Images or language depicting/suggesting drugs, alcohol, vaping, or paraphernalia (or any illegal item or activity).**
**● Bulletproof vest, body armor, tactical gear, or facsimile.**
**● Hate speech, profanity, pornography.**
**● Images or language that create a hostile or intimidating environment based on any protected class or consistently marginalized groups.**
**● Any clothing that reveals visible undergarments (visible waistbands and visible straps are allowed)**
**● Swimsuits (except as required in class or athletic practice).**
**● Accessories that could be considered dangerous or could be used as a weapon.**
**● Any item that obscures the face or ears (except as a religious observance or as personal protective equipment (PPE).**

**E. Dress Code Enforcement**
**To ensure effective and equitable enforcement of this dress code, school staff shall enforce the dress code consistently using the requirements below. School administration and staff shall not have the discretion to vary the requirements in ways that lead to discriminatory enforcement.**
**● Students will only be removed from spaces, hallways, or classrooms as a result of a dress code violation as outlined in Sections A and D above and taken to the Dean's Office to address the violation and support. Students in violation of Sections A and/or D will be provided two (2) options to be dressed more to code during the school day:**
**○ Students will be asked to put on their alternative clothing, if already available at school, to be dressed more to code for the remainder of the day.**
**○ If necessary, students' parents may be called during the school day to bring alternative clothing for the student to wear for the remainder of the day.**

**● No student should be affected by dress code enforcement because of racial identity, sex assigned at birth, gender identity or expression, sexual orientation, ethnicity, cultural or religious identity, household income, body size/type, or body maturity.**
**● School staff shall not enforce the school's dress code more strictly against transgender**
**and gender nonconforming students than other students.**
**● Students should not be shamed or required to display their bodies in front of others (students, parents, or staff) in school. "Shaming" includes, but is not limited to:**

- **○ kneeling or bending over to check attire fit;**
- **○ measuring straps or skirt length;**
- **○ asking students to account for their attire in the classroom or hallways in front of others;**
- **○ calling out students in spaces, in hallways, or in classrooms about perceived dress code violations in front of others; in particular, directing students to correct sagged pants that do not expose the entire undergarment, or confronting students about visible bra straps, since visible waistbands and straps on undergarments are permitted; and,**
- **○ accusing students of "distracting" other students with their clothing.**

**These dress code guidelines shall apply to regular school days and summer school days, as well as any school-related events and activities, such as graduation ceremonies, dances, and prom. Student athletic apparel will be defined by safety and competitive performance standards.**
**Students who feel they have been subject to discriminatory enforcement of the dress code should contact the Associate Principal for Student Services.**

**If there is any doubt about dress and/or appearance, please speak with your assigned dean. Inappropriate clothing may be confiscated and returned at the end of the day.**

**All students will receive 1 clear plastic backpack. If the student is in need of a replacement, they have permission to purchase a store bought clear plastic backpack or tote bag. All non clear backpacks will not be allowed into the building and collected upon entry. Replacement bags can also be purchased at the school bookstore or designated area.

**4. Display Appropriate Bus Conduct** – Board Policy 7:220. Conduct on buses is expected to be governed by safety and good taste. All school rules and regulations apply to, and are enforced, on buses. Appropriate disciplinary action, may include suspension from school and/or bus. Students who ride the buses to school must realize that the bus drivers are in complete charge of the buses at all times and may recommend temporary suspension of bus privileges. Video cameras may be used to promote compliance with the rules of conduct. Videotapes are protected student records. In addition to following the driver's directions at all times, expectations of students who ride the bus are:

a. Present a current Student ID (with bus route) upon boarding the bus.

b. Board and leave the bus in an orderly manner at the designated bus stop nearest their home.
c. Remain seated at all times.
d. Keep books, instrument cases, feet, and other objects out of the aisle.
e. Refrain from defacing the bus or its equipment.
f. Refrain from extending their head, hands, arms, or legs out of the window.
g. Refrain from holding or throwing objects out of the window or within the bus.
h. Refrain from smoking or using any form of tobacco (i.e. Vapes, etc.).
i. Unruly conduct, including the use of obscene language.
j. Wait for the driver's signal before crossing in front of the bus upon departure from the bus.
k. Use seat belts at all times when riding in a District 206 vehicle.
l. Must ride the assigned bus.

# STUDENT CODE OF CONDUCT

*Board Policies 7:190, 7:200, 7:210, 7:220, 7:230 and 7:240*
The Board of Education of District 206 believes all students are entitled to a fair and appropriate education without disruption or threat by any other student or any staff member. In accordance with Public Act 99-456 (commonly known as Senate Bill 100), District 206 has met with a Parent-Teacher Advisory Committee to review the content and implementation of discipline policies, including student searches. The committee also reviewed procedures to ensure the safety of all students and staff, both during the school day, and while traveling to and from school. Students who cause a threat or disruption to another student, their right to an education, the safety of anyone else in the school, or the operation of school will be issued consequences on a case-by-case basis.

When students make poor choices that are severe in nature, there will be consequences. Some examples of a major infraction might include: fighting, truancy, overt defiance, gross insubordination, graffiti, gang activity, etc. These types of infractions will result in an automatic referral resulting in some type of consequence that may include suspension and possible arrest. Extended days of Out of School suspension will be reserved for the extreme cases of major behavior (i.e. mob action, weapons, etc.).

Less severe, or minor infractions, will be addressed within class as much as possible on the teacher's level. If a teacher has used the interventions provided to them with no success, then it will be necessary to write a referral for continued minor behavior. One of the interventions that will be used by both the teachers and deans will be parent contact. Parents who are contacted by their student's teacher are asked to follow-up with the student to ensure that the message is consistent - the misbehavior will not be tolerated.

As students work their way through the PBIS model, interventions will be implemented. These may include but are not limited to: referral to the Behavior Specialist, referral to the Student Assistant Coordinator, Check-in, check-out. Referral for support from the truancy officer. Recommendation to participate in the Male Mentoring (MMG) or Ladies Mentoring Group (LMG).

The District's process for handling student behavioral problems is a progressive discipline policy (based on the PBIS framework) that will be consistently and fairly applied. The basis for such a process is a clear set of expectations that students are asked to follow. **This process is designed to provide restorative interventions to students involved in repeated offenses.** It is the hope of the school administration and staff that students involved in our schools will develop skills to self-manage their behavior effectively as a result of interventions designed and implemented by the PPS (Pupil Personnel Services) staff.

Students who repeatedly violate the school's discipline policy will be referred to the MTSS Team where their current interventions will be reviewed and future needs/goals for the student will be

determined. For the good of the vast majority of the student body, individual students who consistently violate the rights of others, who exhibit little or no interest in the basic purpose of school, may be excluded from school in a manner and period of time consistent with District 206 Board of Education Policy, and State Law.

**The following terms and behaviors, as well as possible consequences, are intended to expand and clarify the above policy:**

**a. Academic Dishonesty** – Examples consist of cheating, copying, and sharing answers or assignments, and plagiarism will be handled by the classroom teacher and may incur penalties that impact extracurricular activities.

**b. Advertising or Unauthorized Sales of** – Board Policy 7:325. Advertising or sales for out-of-school businesses, functions, or for personal profit are not permitted except through school publication paid advertising. Announcements will not be made and advertising cannot be posted. A consequence will be given.

**c. Aggressive and Physical Behavior** – Aggressive physical behavior towards any District 206 student, faculty, or staff member may result in appropriate disciplinary action including recommendation for expulsion from school. Such acts may be reported to the proper civil authority.

**d. Arson or Attempted Arson** - Attempting to start, or actually starting an unauthorized fire. May result in disciplinary action.

**e. Cell Phones and Electronic Equipment** – In accordance with the Illinois School Code and District 206 Board Policy, students are prohibited from using electronic devices during instructional school time. Instructional school time is defined as arrival bell to dismissal bell, excluding passing periods and lunch. Students will be required to place their cell phones in a secured cell phone pouch during instructional time (defined as bell to bell.) Electronic devices include but are not limited to cell phones, tablets, non-district laptops, gaming devices, and wearable devices including smart watches or smart glasses. Videotaping, recording, or engaging in any electronic behavior that violates the rights of others is prohibited. Technology violations will result in major discipline referrals to the dean.

**f. Closed Campus** - Violation of the closed-campus policy may result in disciplinary action, including possible suspension from school.

**g. Counterfeiting** - Any treasury plates or attempts at look-alikes made in print shops and including, but not limited to computer generated facsimiles. Restitution and appropriate disciplinary action will be taken. Referral may be made to the proper civil authority

**h. Dangerous Conduct** - Dangerous conduct including, but not limited to, snowballing, possession or use of fireworks, or possession of any article or weapon that may cause injury to persons or damage to property is strictly forbidden in the school building, on or near school grounds, or in school buses. in the school building, on or near school grounds, or in school buses. This also includes off-campus conduct, including social media, and/or electronic communication that leads to conflict and/or fights between students in school. Appropriate disciplinary action, including recommendation for expulsion from school, may be taken against students apprehended. Referral may be made to the proper civil authority

**i. Display of Affection or Amorous Behavio**r - Public display of affection other than hand-holding is prohibited in the school building and during any school activities. This includes but is not limited to: kissing/fondling or any other excessive displays of affection.

**j. False Alarms** - A student apprehended for making a bomb threat or for tampering with a fire alarm or any other alarm system that might endanger the safety of the occupants, property, or responding emergency equipment, may be recommended for expulsion. Such acts may be reported to the proper civil authority

**k. Fighting and Horseplay** - Physical confrontation is a dangerous and inappropriate method for solving problems. Students are expected to solve problems through proper channels (School Officials, Security, Trusted Staff, etc) and in an appropriate manner. Students involved in fighting may be suspended from school. Horseplay, pushing, shoving, nearfights, bickering fights, bickering and instigating fights by carrying gossip are all activities which interfere with the safety and order of the school. Appropriate disciplinary action, including possible recommendation for expulsion from school, will be taken. Referral may be made to the proper civil authority Mob Action - 2 or more students together attempting to do harm to someone or something physically or emotionally.

**l. Forgery and/or Unauthorized Possession of School Forms** - Unauthorized possession of readmits, hall passes, interview slips or other school forms and/or tampering with school forms (including the forging of staff signatures) are against school procedure and may result in suspension from school.

**m. Gambling** - Gambling in any form is forbidden within the school and on school property. Appropriate disciplinary action will be taken. Referral will be made to the proper civil authority and may result in arrest. Card/Dice Playing (or Possession of card/dice) is not permitted anywhere on school property. Offenders will be sent to the Deans' Office with a referral and may be subject to disciplinary actions.

**n. Gangs, Gang-Related, and/or Gang-Like Activities** - Under the state law, a student is prohibited from membership or involvement in a public school fraternity, sorority, secret 31 society, or gang. Affiliation with or participation in any street gang is strictly forbidden in District 206 schools. A "gang" as defined by the Board of Education is any group of two or more persons whose purposes include the commission of illegal acts. This may also be construed as mob action. Students engaged in this type of activity may be subject to suspension and/or recommendation for expulsion from school. Additionally, students on school property, or at a school activity, shall not:

1. Use any speech or commit any act in furtherance of the interest of any gang or gang activity including, but not limited to: soliciting others for membership in any gangs; requesting any person to pay protection or otherwise intimidating or threatening any person; inciting other students to act with physical violence upon any other person.
2. Commit any act or use any speech, either verbal or nonverbal (gestures, handshakes, etc.), showing membership or affiliation in a gang.
3. Wear, possess, distribute, display or sell any clothing, jewelry, emblem, symbol, sign or other thing which is evidence of membership of affiliation in any gang.

**o. Illegal Drugs and Substances** - It is a violation of District policy for any student: To possess or attempt to possess, procure, purchase, use, consume or attempt to use or consume alcoholic beverage, controlled substance or dangerous drugs. To sell, supply, give or attempt to sell, supply or give to any person any controlled substance or dangerous drug. Possession or Use of Alcohol or Drugs—Having possession of, the odor of, or being under the influence of any drug. This includes, but is not limited to, over the counter stimulants or depressants that produce a physiological change. Controlled substances are not allowed in the building, on school property, or at any school sponsored activity, including home or away sporting events. (Refer to Substance, Use and Distribution below for more details)

**p. Intimidation and/or Extortion** - Students may not cause another person to perform, or omit the performance of any act against his will or in violation of school regulations. Appropriate disciplinary action will be taken.

**q. Overt Defiance** - To deliberately disobey reasonable requests of teachers and other school authorities in regards to their conduct on school property or at school-sponsored events is gross insubordination. Disciplinary action, including possible recommendation for expulsion from school, may be taken against offenders.

**r. Profanity and/or Racial Slurs** - Vulgar language, profanity and racial slurs have no place at District 206. The use of such language may result in suspension from school.

**s. School Disruptions** - State law prohibits a student from participation in disruptive activities. This includes acting alone, or with others, to: Interfere with the movement of people in an exit, an entrance, or a hallway of a District building without authorization from an administrator. Interfere with an authorized activity by seizing control of all or part of a building. Use force, violence, or threats to cause disruption during an assembly. Interfere with movement of people at an exit or an entrance to District property. Use force, violence, or threats in an attempt to prevent people from entering or leaving District property without authorization from an administrator. Disrupt classes while on District property or on public property that is within 500 feet of the school, a required class or activity, entering a classroom without authorization and disruption of the quality of education provided for each individual student with profane language or any misconduct. Interfere with the transportation of students in District vehicles.

**t. Sexual Harassment** - Sexual harassment of students is prohibited. Any person, including a district employee or agent, or student, engages in sexual harassment whenever he or she makes sexual advances, requests sexual favors, and engages in other verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex. *Board Policy 7:20*

**u. Smoking Regulation** - Smoking and possession of smoking materials (for example: vapor/electronic cigarettes) are forbidden for students anywhere in the building, or campus, on buses or at bus stops. The penalty will relate to the number and nature of the violation. Appropriate disciplinary action will be taken and may result in suspension from school.

**v. Threats** - of any kind (not limited to verbal, written, or electronic) to any member of the school community are considered to be a serious offense and may result in expulsion. Please refer to the *Board Policy 7:180* of Prevention of Bullying, Intimidation or Harassment.

**w. Trespassing** - Students and non-students may not commit criminal trespass to school property. Criminal trespass is entering school premises or going into a school building after receiving notice to leave. All visitors must sign in at the main entrance and receive permission to enter the building. Appropriate disciplinary action will be taken. A referral may be made to the proper civil authority and may result in arrest.

**x. Vandalism and Theft** - Students may not vandalize, deface, damage, destroy, or steal property belonging to the school, staff members, or students (this includes the security cameras). Defacement, destruction, or theft of public or private property is against the law. Any student involved in this kind of action may. be suspended, and will be required to pay for all destruction or loss. If the value of the material stolen is greater than $500, the offense will be handled more severely and a referral may be made to the proper civil authorities.

**y. Weapons** - Possession, use, control, or transfer of any object which may be used to cause bodily harm, including but not limited to guns, knives, box cutters, tasers, brass knuckles, **pepper spray/mace,** look alike weapon, airsoft gun, and billy-club, are strictly prohibited. Sticks, baseball bats, pipes, bottles, locks, pencils, thermos (e.g. Stanley, Yeti, etc), Pick/rattail comb (e.g. plastic, metal), etc. may be considered weapons if used to cause bodily harm. Appropriate disciplinary action, including possible recommendation for expulsion from school, will be taken. Referral may be made to the proper civil authority and may result in arrest.

# Student Substance Possession, Use, and Distribution

The possession, use, sale, distribution, or being under the influence of alcohol, illegal drugs, unauthorized prescription medications, misuse of over-the-counter medications, look-alike substances, or drug paraphernalia is prohibited on school property, school transportation, or at any school-sponsored event.

Students found in violation may face disciplinary consequences including detention, suspension, loss of extracurricular privileges, alternative placement, or recommendation for expulsion. Parents/guardians and law enforcement may be notified when appropriate.

**Definitions**

- **Under the Influence:** Any use of alcohol or prohibited substances resulting in physical signs such as odor, impaired behavior, slurred speech, or other indicators.
- **Possession:** Having knowledge of and control over a prohibited substance or item, including in lockers, vehicles, bags, or personal belongings.

- **Distribution/Delivery:** Giving, sharing, selling, transferring, or attempting to transfer a prohibited substance to another person.
- **Look-Alike Substance:** Any substance represented to be an illegal drug, regardless of its actual contents.
- **Drug Paraphernalia:** Items associated with drug use, including vaping devices, pipes, rolling papers, or similar equipment.

## Students Suspected of Being Under the Influence

Students who appear to be under the influence during the school day or at school-sponsored activities will be immediately referred to the administration for assessment. Parents/guardians will be notified, and medical assistance will be sought if necessary.Refusal to comply may be treated as a positive result and may result in disciplinary action.

## Possession, Sale, or Distribution

Students found in possession of prohibited substances will be subject to investigation, parent notification, and disciplinary action. Suspected substances may be turned over to law enforcement.

Students involved in selling or distributing prohibited substances may face more severe consequences, including suspension, alternative placement, or recommendation for expulsion.

## Intervention and Support

District 206 recognizes that substance use may require both accountability and support. Students may be offered educational or intervention services designed to address substance use and provide support to students and families.

- **First Offense:** Disciplinary action and/or possible participation in an intervention program.
- **Second Offense:** Increased disciplinary consequences and more intensive intervention services.
- **Third Offense:** Increased disciplinary consequences and more intensive intervention services.

District 206 reserves the right to determine consequences based on the severity of the offense, safety concerns, and the student's disciplinary history.

# Student Discipline and Behavioral Interventions

If students violate the rules of Bloom High School or Bloom Trail High School, disciplinary consequences may follow. The specific consequences will be determined based on the severity and/or frequency of the offense.

Please recognize that rules apply while students are in school or on school grounds, commuting between Bloom and Bloom Trail campuses, on a school bus or in transit between school and home, during school-sponsored activities, while in attendance at extracurricular activities (home and away), and during free time during the school day. No listing of rules can be all-inclusive. Students will be subject to disciplinary action anytime their behavior is disruptive, illegal, or inconsiderate of others.

Possible disciplinary consequences or behavioral interventions may include:

- **Restorative Conferences:** A restorative conference may be a one-on-one meeting between a student and a staff member to discuss the behavior, understand its impact, and create a plan to repair harm and improve future choices.
- **Mediations:** Mediation is a structured process where a neutral staff member helps two or more students talk through a conflict, understand each other's perspectives, and agree on steps to resolve the issue and move forward.
- **Referral for Social Work Services:** A referral for social work services is made when a student may need additional emotional, behavioral, or social support. A school social worker meets with the student to assess needs and provide strategies or connect them with appropriate resources.
- **BEHAVIOR CONTRACT**: The Probationary contract is for students that exhibit chronic discipline problems such as; aggressive behavior, fighting, gang activity, gross insubordination, mob action and receive multiple referrals. The purpose of this contract is to help the student, along with the parents, focus on the areas of his/her behaviors that have contributed to this situation. Any violation of the behavior probationary contract may lead to further disciplinary action including recommendation for expulsion from school.
- **Tier 2 and Tier 3 Supports:** Tier 2 supports are targeted interventions for students who need additional help beyond classroom instruction, often in small groups and focused on specific skill or behavior needs. Tier 3 supports are intensive, individualized interventions for students with significant or persistent needs, often involving frequent monitoring and specialized services.
- **Crisis Intervention Behavioral Stabilization (CIBS)** - A program placement for general education students and students with IEPs aims to support students temporarily. The program provides an alternative setting for up to 45 school days. Rather than removal from instruction, students receive educational instruction combined with intensive behavioral SEL support to meet their academic and social-emotional needs.
- **Regional Institute for Scholastic Excellence (RISE)** - An alternative school program serving students from grades 6 - 12 who are eligible for suspension or expulsion, or who have been suspended or may be expelled, due to gross misconduct. The RISE program

is offered to students by the local public school districts served by the South Cook ISC as an optional educational opportunity for students who may be expelled, suspended, or at risk of failure or dropout.

- **After School Detentions** - Detentions may be assigned; students will be given 24 hours notice prior to the detention in order to make appropriate arrangements.
- **Lunch Detentions** - Students may be assigned lunch detentions during their lunch period. Students are to report to the assigned lunch detention area and they will be provided a sack lunch. Technology devices are not allowed in the lunch detention room.
- **Social Privilege Freeze** - Students who have not adhered to school rules, behavioral expectations, attendance, tardiness, truancies, aggressive behavior, and excessive failing grades may be put on Social Freeze. Social Privilege Freeze means you will have to complete community service hours, not obtain tardies, adhere to the attendance policy, and/or not receive discipline referrals to attend social activities. Examples of Social Privileges that may be frozen include, but are not limited to the following: School Dances, assemblies, pep rallies, Prom, Senior Picnics, Sporting Events, Graduation Ceremony, etc. The student will need to earn full social privileges back by completing community service and/or 10 days of no new behavioral infractions.
- **Technology Device Freeze** - Students that have earned excessive technology violations will be placed on Technology Device Freeze.This means the student must turn their electronic devices into the Dean's Office to be secured in the Technology Device Locker.
- **Restitution** - Students may be required to submit payment for damages incurred.
- **Out-of-School Suspension (OSS)** - A temporary termination of school attendance and participation in all school activities until specific stated conditions are met, including a parent conference. Suspensions will not exceed 10 days in length. Any suspension over five days must have the approval of the Principal, or his/her designee.
- **Positive Support Center (PSC)** - A temporary termination of classroom attendance. Students assigned to report to the PSC will spend a class period(s), in an assigned area with a classroom atmosphere maintained where students can work on their classroom academic assignments. Students will have the opportunity to have Social Emotional Learning.
- **Bus Suspension:** A student may be suspended from the bus for safety concerns or rule violations, such as fighting, bullying, disruptive behavior, or failing to follow the driver's directions. During the suspension, the student and family are responsible for transportation to and from school.
- **Hall Pass Restriction:** A hall pass restriction may be assigned when a student misuses hall privileges, skips class, is repeatedly tardy, or engages in inappropriate behavior outside the classroom. During the restriction period, the student may have limited or closely monitored movement throughout the school and must follow specific procedures when leaving class.
- **Confiscation of Illegal/Inappropriate Items:** Illegal or inappropriate items may be confiscated if a student possesses materials that violate school rules or pose a safety concern. Depending on the item and the circumstances, the school may use its discretion regarding return of the item and any additional disciplinary action.

- **Removal from Class:** A student may be removed from class for disruptive behavior, disrespect, or actions that interfere with teaching and learning. The student may be placed in another supervised setting or sent home until they are able to return and participate appropriately.
- **Expulsion** - A permanent termination of enrollment for an extended period of time. Action is taken in cases of serious violations of school regulations where the welfare of students is endangered or the educational setting is disrupted.
- **No Contact Contract:** A no-contact contract (sometimes called a no-contact agreement or directive) in a high school setting is intended to help maintain student safety and prevent ongoing conflict between students. It typically requires two students to avoid communicating with each other in person, through friends, by phone, text message, social media, or any other means.
- **Police Referral** - Police referrals may be made for students who violate rules that are also violations of local and state ordinances.
- **Supervised Study** - A student is removed from the normal school routine. A student may be assigned any number of hours or days to this quiet study area. No academic penalty accompanies this consequence.

**NOTE:** Graduating students may lose the privilege to participate in end of the year activities for disciplinary reasons (for example: prom, Senior picnic and graduation ceremony).

# STUDENT CHROMEBOOK USE, & RESPONSIBILITIES

## STUDENT CHROMEBOOK USE

To support their learning, all District 206 students receive a Chromebook for use at school and home. Students also have access to approved digital educational resources and may use designated classroom or computer lab devices with permission. These policies apply to student use of all District 206 technology and accounts, both on and off campus. All devices and resources must be used strictly for educational purposes, and students must access them only via their individual, district-assigned accounts. Modifying computer hardware, settings, or software, including installing or removing applications, is strictly prohibited.

**Students will:**

- Abide by the computer use policies as listed in the Student Handbook and Acceptable Use Policy.
- Use District 206 technology for appropriate educational purposes only.
- Conduct themselves in a positive manner reflecting the values of the student body, staff, and the community.
- Be aware that all student data, including directories, emails, web pages, and files on District computers and systems, are accessible by District staff, who may monitor these communications and files at any time.
- Be responsible for all materials created, sent or received under his/her user account and therefore should not give out their password to anyone.
- Assume that any software is copyrighted.
- Efficiently use resources, such as file space, bandwidth and printing.
- Respect the privacy of individuals.

**Students will not:**

- Cause or contribute to the damage or modification of computer hardware, software or data.
- Access, display, or send written or graphic information, which is obscene, inflammatory, derogatory, or offensive.
- Plagiarize or violate copyright laws.
- Access the work of others without proper permission.
- Use technology to create, send, solicit, or store materials that contain racist, sexist, obscene, or otherwise objectionable material that would demean, defame, denigrate others for race, religion, creed, color, national origin, ancestry, physical handicap, gender, etc.
- Use the school’s technology for gambling, financial gain, for commercial activity, or for any illegal activity.
- Download and/or install any software without prior approval from the Chromebook Service Center.

## STUDENT CHROMEBOOK RESPONSIBILITIES

Students **MUST** bring their fully charged Chromebook to school every school day, keep their Chromebook in good working order, and report all damage, loss, or theft to the school Chromebook Service Center as soon as possible. Chromebook agreements, student help and repair & maintenance information may also be found on the District Technology website: https://sd206.org/district-technology/

### Chromebook Service Center:

The Chromebook Service Center is located in room 159 at Bloom High School and Room 2.201 at Bloom Trail High School. The Chromebook Service Center is open on school days from 7:45 AM until 2:45 PM. Students should visit the Chromebook Service Center if they have a problem with their District-issued Chromebook or need to report damage, loss, or theft of their Chromebook. Students may visit the service center before school without a pass. During the school day, a pass is required to visit the Chromebook Service Center during periods 1-9, no exceptions. Technicians are available to troubleshoot Chromebooks and facilitate repairs. Repair estimates are always free, and many issues may be resolved at no cost. If a repair will take more than a day, a long-term loaner Chromebook will be assigned to the student for home and school use for the duration of the repair. Students are responsible for caring for loaner Chromebooks including repair or replacement costs if lost or damaged. **Daily loaners are not available from the service center.**

### Maintenance, Help and Repairs

Students are expected to maintain and care for their Chromebook to keep it in good working order at all times. If a student encounters an issue with their Chromebook, they should visit the Chromebook service center for help. Assessments are always free and many issues may be resolved at no cost depending on the nature of the issue. The District will determine if charges will be assessed based on the categories of below:

- Normal Wear & Tear: There is no charge for maintenance or repairs resulting from normal use, wear, or manufacturer defects.
- Accidental Damage: For accidental damage, the student is only charged the cost of replacement parts. No taxes, mark-ups, or labor costs are added. If the Chromebook is damaged beyond repair, the entire Chromebook will be replaced.
- Willful Neglect & Intentional Damage: The district will assess repair costs or full replacement costs for damage due to willful neglect, misuse, intentional damage, or repeated abuse. Additionally, the damage will be reported to School Administration and may result in disciplinary actions.

### Daily Chromebook Loaner Stations:

As a courtesy, if a student forgets their device, they can check out a daily loaner at the Daily Chromebook Loaner Stations. Daily loaner Chromebooks are available from 7:45 - 8:15 AM at the Ticket Booth located in the Auditorium Foyer at Bloom High School or in the Senior Commons at Bloom Trail High School. Daily loaner Chromebooks must be checked out before school starts and returned before 3 PM the same day. A student ID is required to check out a Chromebook. Only one loaner Chromebook may be checked out by a student at a time. Students are responsible for caring for loaner Chromebooks including repair or replacement

costs if lost or damaged. Chromebooks must be returned to the Ticket Booth OR outside the Counseling Office room 134 at Bloom High School or the Senior Commons at Bloom Trail High School between 2:45 PM and 3:00 PM. Daily loaner Chromebooks must be returned by 3:00 PM on the day they are checked out and may **NOT** be taken home. Chromebooks not returned by 3 PM will be disabled and count as 2 checkout days toward the 5 per-semester loaner limit. If this behavior becomes repetitive, students will report to their Dean for additional support and/or consequences. **Students may be denied a daily loaner Chromebook if they exceed the per-semester limit, already have a loaner checked out, or do not promptly return loaners.**

***Students may NOT bring personal computers to school****. Students are required to use district issued Chromebooks. District 206 is not responsible for personal devices that students bring to school. District 206 staff cannot provide technical support, install software, or connect personal devices to the school Wi-Fi.*

# ATHLETICS & EXTRA-CURRICULAR ACTIVITIES

*Board policy 7:300 and 7:305*

**PHILOSOPHY**

The student activities program at District 206 are designed to provide learning experiences beyond those offered in the normal classroom setting. The ultimate goal is to provide a broad-based, comprehensive program, which satisfies the needs and interests of the diverse student body that the schools serve.

Various activities (co-curricular in nature) support and enhance the subject matter taught in the classroom, while others (extra-curricular in nature) are established for the express purpose of providing entertainment and enjoyment relating to vocational interests of the students.

**ATHLETIC FEE PAYMENT PROCEDURE**

1. There will be a one-time $35.00 fee for the year's participation in one or more sports. This is a non-refundable participation fee. Each sport may have a practice packet fee in addition to this fee.
2. Pay fees at the bookstore. Students must designate to the bookstore what sport(s) you are paying for.
3. All athletes must have a current year physical on file.

**GUIDELINES FOR PARTICIPATION in ACTIVITIES/ATHLETICS**

It is important that participants and their parents/guardians be aware of the philosophy, rules and regulations under which they will be given the opportunity to participate. These rules and regulations shall be enforced throughout the school year. Some activities have membership requirements such as a certain grade point average. Membership in the National Honor Society is one such activity. Participation in sports also requires the maintenance of certain grade expectations along with the required amount of privilege points.

1. All students may participate in all extracurricular activities for which they are eligible.
2. .Participation in sports or other extracurricular activities will not be allowed if the student is absent from school the day of the extracurricular activity unless due to extenuating circumstances that have been cleared by the Principal or his/her designee.
3. Students who participate in extracurricular activities must meet the District 206 eligibility requirements.
4. Participation in sports also requires the maintenance of certain minimum grade requirements.

# HOMECOMING – TURNABOUT – PROM

# CRITERIA FOR COURT

- Students must have a minimum of a 2.0 grade point average.
- Students cannot have any failing grades for the last grading period reported on their transcripts.
- Students cannot have a history of attendance or behavior problems during the previous 12 months.

**DANCE POLICY**

- Admittance to school dances is a privilege not a right.
- The administration reserves the authority to deny admission to any student or guest.
- All students attending must be in good social standing and have a signed permission slip on file. Good social standing includes: points, attendance and behavior.
- Students must present their school ID or Driver's License to be admitted to all school dances.
- Students are not admitted to any dance later than 8pm.
- Students who are identified as a True Freshman and/or classified as a 9th grader are prohibited from attending Prom.

**DRESS CODE FOR DANCES**

- Homecoming – See the appropriate sponsors for the dress code expectations
- Turnabout – See the appropriate sponsors for the dress code expectations
- Military Ball – See Commanding Officer.
- Prom – See the appropriate sponsors for the dress code expectations. (Students grade 9 or below are not permitted to attend Prom.)

**DANCE REGULATIONS FOR NON-STUDENT ATTENDEES**

- A valid school ID, Driver's License or picture ID must be presented at the dance.
- Students wishing to invite non-students must complete a "Permission and Guest Form" that is available in the Bookstore; The Guest Form must be submitted for approval by the specified deadline. School administrators reserve the right to deny permission to any guest request. **Students below grade 9 are not permitted to attend.**
- Guests may only attend dances for which tickets are sold in advance.
- **Invited guests must be 20 years of age and under.**
- Students and guests may be refused entrance to a dance at the discretion of the school officials.
- Students and guests are expected to follow all rules and regulations of the school while in attendance at a dance and are subject to the terms of the disciplinary code.

# DISTRICT POLICIES

*Please note that any violation of District Policies may result in consequences

## . **Access to Electronic Networks** *Board Policy 6:235*

Electronic networks, including the Internet, are a part of the District's instructional program and serve to promote educational excellence by facilitating resource sharing, innovation, and communication. The Superintendent shall develop an implementation plan for this policy and appoint system administrator(s).

The School District is not responsible for any information that may be lost or damaged, or become unavailable when using the network, or for any information that is retrieved or transmitted via the Internet. Furthermore, the District will not be responsible for any unauthorized charges or fees resulting from access to the Internet.

**Curriculum and Appropriate Online Behavior**
The use of the District's electronic networks shall: (1) be consistent with the curriculum adopted by the District as well as the varied instructional needs, learning styles, abilities, and developmental levels of the students, and (2) comply with the selection criteria for instructional materials and library resource center materials. As required by federal law and *Board policy 6:60*, Curriculum Content, students will be educated about appropriate online behavior, including but not limited to: (1) interacting with other individuals on social networking websites and in chat rooms, and (2) cyber-bullying awareness and response. Staff members may, consistent with the Superintendent's implementation plan, use the Internet throughout the curriculum.
The District's electronic network is part of the curriculum and is not a public forum for general use.

**Acceptable Use** *Board Policy 7:345*
All use of the District's electronic networks must be: (1) in support of education and/or research, and be in furtherance of the goals stated herein, or (2) for a legitimate school business purpose. Use is a privilege, not a right. Students and staff members have no expectation of privacy in any material that is stored, transmitted, or received via the District's electronic networks or District computers. General rules for behavior and communications apply when using electronic networks. The District's Authorization for Electronic Network Access contains the appropriate uses, ethics, and protocol. Electronic communications and downloaded material, including files deleted from a user's account but not erased, may be monitored or read by school officials.

**Electronic Devices & Accessories – General Use**
Using or possessing an electronic paging device: Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules.

Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered-off and out-of-sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); (c) it is used during the student's lunch period, or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.

**Security Risks**

**Electronic devices are especially vulnerable to loss and theft. Bloom and Bloom Trail High School accepts no responsibility for personal property brought onto campus by students. School personnel are not required to investigate loss or theft.**

**Internet Safety**

Technology protection measures shall be used on each District computer with Internet access by both adults and minors to visual depictions that are:
(1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by federal law and as determined by the Superintendent or designee. The Superintendent or designee shall enforce the use of such filtering devices. The Superintendent or designee shall include measures in this policy's implementation plan to address the following:

1. Ensure staff supervision of student access to online electronic networks.

2. Restrict student access to inappropriate matters as well as restricting access to harmful materials.

3. Ensure student and staff privacy, safety, and security when using electronic communications.

4. Restrict unauthorized access, including "hacking" and other unlawful activities.

5. Restrict unauthorized disclosure, use, and dissemination of personal identification information, such as, names and addresses.

**Authorization for Electronic Network Access**

Each staff member must sign the District's Authorization for Electronic Network Access as a condition for using the District's electronic network. Each student and his or her parent(s)/guardian(s) must sign the Authorization before being granted unsupervised use.
All users of the District's computers to access the Internet shall maintain the confidentiality of student records. Reasonable measures to protect against unreasonable access shall be taken before confidential student information is loaded onto the network.

The failure of any student or staff member to follow the terms of the Authorization for Electronic Network Access, or this policy, will result in the loss of privileges, disciplinary action, and/or appropriate legal action.

LEGAL REF.: No Child Left Behind Act, 20 U.S.C. §6777. Children's Internet Protection Act, 47 U.S.C. §254(h) and (l). Enhancing Education Through Technology Act, 20 U.S.C §6751 et seq. 720 ILCS 135/0.01.

CROSS REF.: 5:100 (Staff Development Program), 5:170 (Copyright), 6:40 (Curriculum Development), 6:210 (Instructional Materials), 6:230 (Library Media Program), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:130 (Student Rights and Responsibilities), 7:190 (Student Discipline), 7:310 (Restrictions on Publications).

## **Prevention of Bullying, Intimidation, and Harassment** *Board Policy 7:180*

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors is a goal of the District 206.

Bullying on the basis of actual or perceived race, color, nationality, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

- During any school sponsored education program or activity.
- While in school, on school property, on school buses or other school

vehicles, at designated bus stops, or at school sponsored or school sanctioned events or activities.

- Through the transmission of information from any electronic device, and/or social media.

Students are not to engage in any form or type of aggressive behavior that does physical or psychological harm to someone else. Students who urge, encourage or incite aggressive behaviors which cause physical or psychological harm will be treated as those who actually commit the offense.

Prohibited aggressive behaviors include, but are not limited to: the use of bullying, physical violence, threats, (not limited to verbal, written or electronic) noise, coercion, intimidation, fear, hazing, initiation rituals, psychological threats, symbolic threats (such as harming an effigy, or internet based images or

likeness using any social media) physical abuse, or other comparable conduct. When a student engages in behaviors that are considered to be aggressive, bullying or hazing, normal disciplinary measures will be followed per the student handbook. Additionally, the Building Principal or his/her Designee will send the Notice of Aggressive Behavior, Bullying or Hazing Letter.

Students may not organize, incite, participate in, or perpetuate forms of civil disobedience such as sit-ins, walkouts, boycotts or other disruptions of the normal operation of the school. Appropriate disciplinary action, including recommendation for expulsion from school, will be taken against offenders. Referral to civil authorities will be made and may result in arrest.

When a student engages in behaviors that are considered to be aggressive, bullying or hazing, normal disciplinary measures will be followed per the student handbook.
Students are encouraged to report claims or incidences of bullying, harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Building Principal, Assistant Principal, Dean of Students, or a complaint manager. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints will not be disciplined.

## Search and Seizures *Board Policy 7:140*

In order to maintain order and security in the school, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School authorities" includes school liaison police officers.

- School property that is owned by the school (such as lockers, desks, and parking lots) may be inspected. Students have no reasonable expectation of privacy in these places or in their personal effects left in these areas.
- Unannounced canine locker searches will occur periodically. The high school administration reserves the right to search student lockers at any time.
- School authorities may search a student and/or the student's personal effects in their possession (purses, wallets, book bags, etc.) when there is a reasonable ground for suspecting that the search will produce evidence that the student has violated the law or a school rule or policy

Immediately following a search, a written report shall be made by the school authority who conducted the search, and given to the Superintendent.

## Notice of Surveillance

School Property: This building and the outdoor school grounds and facilities thereon contain surveillance equipment, including video recorders. Activities that take place while you are present in this school building, on outdoor school grounds or in the facilities thereon may be video recorded and will be used for student disciplinary purposes when necessary. Presence in the school building, on the outdoor school grounds or in the facilities thereon constitutes

consent by all interested parties, including both students and parents, to the making of such video recordings.

School Bus: Each regular, athletic, and activity bus operated for the District high schools contains surveillance equipment, including audio and video recorders. Conversations and activities that take place while you are riding on this school bus may be audio and/or video recorded and will be used for student disciplinary purposes when necessary. Riding the school bus constitutes consent by all interested parties, including both students and parents, to the making of such audio and video recording.

## Harassment of Students Prohibited *Board Policy 7:20*

Sexual harassment of students is prohibited. Any person, including a district employee or agent, or student, engages in sexual harassment whenever he or she makes sexual advances, requests sexual favors, and engages in other verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex. Such practices or actions include, but are not limited to:

- Use of authority or superior position to solicit sexual favors which might affect student status, honors, achievements or progress.
- Sexual advances which interfere with student's participation in or success with any aspect of the educational or extracurricular program.
- Gender based derogatory remarks, questions, statements or actions which have an intimidating effect.

Students are encouraged to report claims or incidences of sexual harassment to the Nondiscrimination Coordinator, Building Principal, Assistant Principal, Dean of Students, or a complaint manager. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints will not be disciplined.

## Non-Discrimination Policies *Board Policy 7:10*

Title IX of the Education Amendments of 1972 prohibits District 206 High Schools from sex discrimination in any educational program or activity it operates. District 206 High Schools do not discriminate on the basis of disability in any educational program or activity operated by District 206 High Schools. Additionally, vocational education opportunities will be offered without regard to race, color, national origin, sex or disability. Inquiries concerning the school's obligation under these regulations should be directed to the School's Title IX and 504 Compliance Officer.

Mrs. Dorith Johnson, Title IX Coordinator
Ms. Denise McField, Section 504 Coordinator
100 West 10th Street
Chicago Heights, IL 60411 Tele. 708-755-7010

Students who feel they are being discriminated against or denied access may pick up the proper forms through their counselors.

Bloom Township District 206 provides special education and related services to students with disabilities pursuant to school district procedures, state and federal regulations. The district offers a full continuum of services in the least restrictive environment. Parents have the right to request a copy of the district's "Special Education Procedures" and the "Procedural Safeguards". Copies of both documents can be requested from the Special Education Office and/or found on the district's website and at: Illinois State Board of Education

Reglas contra la Discriminación Titulo IX y Sección 504

El Titulo IX de las Reformas de Educación de 1972, les prohíbe a las Escuelas Secundarias del Distrito 206 la discriminación de sexos en cualquier programa educacional que se lleve a cabo. Las Escuelas Secundarias del Distrito 206 no discriminan por sexo en sus admisiones, en empleo o en el desarrollo de cualquier programa educacional o actividad. La Sección 504, prohíbe la discriminación por impedimento o inhabilidad en cualquier programa o actividad patrocindos por las Escuelas Secundarias del Distrito 206. Ademas, las opportunidades de educación vocacional serán ofrecidas sin considerar raza, color, origen, sexo o impedimento. Preguntas que se tengan sobre las obligaciones de las escuelas bajo estas regulaciones, deberán ser dirigadas al Titulo IX Escolar y al Oficial de Quejas 504.

Mrs. Dorith Johnson, Title IX Coordinator
Ms. Denise McField, Section 504 Coordinator
100 West 10th Street
Chicago Heights, IL. 60411 Tele. 708-755-7010

Los estudiantes que sientan discriminados o negados al acceso educacional, pueden obtener las formas adecuadas a través de sus consejeros.

## Student Record Rights and Privacy *Board Policy 7:15 and 7:340P*

All academic and personal records pertaining to individual students are confidential and can be inspected by students, parents, and school officials only. Anyone else wishing to see a student's record must get written permission from the parents, the student, or the courts. Upon written requests, the school will make the entire record, as well as selected items from that record, available for review. In some cases, such as with psychological testing, social work profiles, special education placement, etc., parents and students should seek interpretation from persons trained in the administration and interpretation of such tests.

The rules and regulations regarding the Federal Right to Privacy Act and the School Code of Illinois 122-50 are available at both the Superintendent's Office and the Principal's Office upon request for your inspection. At that time, the requesting party will be provided with the

regulations regarding the maintenance of records and the appropriate procedures governing the request for copies of such records.

**LOS EXPEDIENTES ACADEMICOS**

Todos los expedients académicos y personales perteneciente a un alumno individual son confidenciales y solamente los alumnos, los padres, y los funcionarios de la escuela tienen el derecho de inspeccionarlos. Cualquier otro que desee ver los documentos de un estudiante necesita el permiso escrito de los padres, o del alumno, o de las cortes. Al recibir su petición escrita la escuela facilitará el entero expediente académico, y tal sera disponible al estudiante y/o los padres. En algunos casos, tal como los examenes psicológicos, el perfil escritos de trabajo social, la colocación de las personas educadas en la administración y interpretación de tales exámenes.

La reglas y regulaciones con respecto a los Derechos Federales de Privacidad y el Código Escolar 122.50 de Illinois están disponibles en las oficinas del superintendente y del director de la escuela secundaria cuando usted presente su petición. En ese momento, se le dará las regulaciones en respecto al cuidado de los expedientes académicos y los procedimientos apropiados que regulan el pedido de dichas copias.

## Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records

*A school student record* is any writing or other recorded information concerning a student and by which a student may be individually identified that is maintained by a school or at its discretion or by a school employee, regardless of how or where the information is stored, except for certain records kept in a staff member's sole possession; records maintained by law enforcement officers working in the school; video and other electronic recordings that are created in part for law enforcement, security, or safety reason or purposes and electronic recordings made on school buses. The District maintains two types of school records for each student: *permanent* records and *temporary* records.

The *permanent record* includes:

1. Basic identifying information, including the student's name and address, birth date and place, gender, and the names and addresses of the student's parents/guardians
2. Evidence required under the Missing Children Records Act. 325 ILCS 50/5(b)(1).
3. Academic transcripts, including: grades, graduation date, and grade level achieved; the unique student identifier assigned and used by the Ill. State Board of Education Student

Information System (SIS); as applicable, designation of an Advanced Placement computer science course as a mathematics-based, quantitative course for the purposes of meeting State graduation requirements set for in 105 ILCS 5/27-22; as applicable, designation of the the student's achievement of the State Seal of Biliteracy, awarded in accordance with 105 ILCS 5/2-3, 159; as applicable, designation of the student's achievement of the State Commendation Toward Biliteracy; and as applicable; designation of the student's achievement of the Global Scholar Certification, awarded in accordance with 105 ILCS 5/2-3,169.

4. Attendance record.
5. Health record defined by the Ill. State Board of Education (ISBE) as "medical documentation necessary for enrollment and proof of dental examinations, as may be required under Section 27-8.1 of the School Code."
6. Record of release of permanent record information that includes each of the following:
    a. The nature and substance of the information needed.
    b. The name and signature of the official records custodian releasing such information;
    c. The name and capacity of the requesting person and the purpose for the request;
    d. The date of release; and
    e. A copy of any consent to a release.
7. Scores received on all State assessment tests administered at the high school level (that is, grades 9 through 12). 105 ILCS 5/2-3.64a-5

If not maintained in the *temporary record,* the *permanent record* may include:

1. Honors and awards received.
2. Information concerning participation in school-sponsored activities or athletics, or offices held in school-sponsored organizations.

All information not required to be kept in the student permanent record is kept in the student *temporary record* and must include:

1. Record of release of temporary record information that includes the same information as listed above for the record of release of permanent records.
2. Scores received on the State assessment tests administered in the elementary grade levels (that is, kindergarten through grade 8).
3. Completed home language survey.
4. Information regarding serious disciplinary infractions (that is, those involving drugs, weapons, or bodily harm to another) that resulted in expulsion, suspension, or the imposition of punishment or sanction.
5. Any final finding report received from a Child protective Service Unit provided to the school under the Abused and Neglected Child Reporting Act; no report other than what is required under Section 8.6 of that Act (325 ILCS 5/8.6) shall be placed in the student record.
6. Health-related information, defined by the ISBE as "current documentation of a student's health information, not otherwise governed by the Mental Health and Developmental

Disabilities Confidentiality Act or other privacy laws, that includes identifying information, health history, results of mandated testing and screenings, medication dispensation records and logs, e.g., glucose readings, long-term medications administered during school hours, documentation regarding a student's athlete and his or her parent/guardian's acknowledgment of the District's concussion policy adopted under 105 ILCS 5/22-80 and other health-related information that is relevant to school participation, e.g., nursing services plan, failed screenings, yearly sports physical exams, interim health histories for sports."

7. Accident report, defined by the ISBE as "documentation of any reportable student that results in an injury to a student, occurring on the way to or from school or on school grounds, at a school athletic events or when a student is participating in a school program or a school-sponsored activity or on a school bus and that is severe enough to cause the student not to be in attendance for a one-half day or more or requires medical treatment other than first aid. The accident report shall include identifying information, nature of the injury, days lost, cause injury, location of accident, medical treatment given to the student for a medical evaluation, regardless of whether the parent or guardian, student (if 18 years or older), or an unaccompanied homeless youth, has followed through on that request."
8. Any documentation of a student's transfer, including records indicating the school or school district to which the student transferred.
9. Completed course substitution form for any student who, when under the age of 18, is enrolled in vocational and technical courses as a substitute for a high school or graduation requirement.
10. Information contained in related service logs maintained by the District for a student with an individualized education program under 105 ICL 5/14-8.02f(d), amended by P.A., 101-643, including for speech and language services, occupational therapy services, physical therapy services, school social work services, and school nursing services.

The temporary record may include:

1. Family background information
2. Intelligence test score, group and individual
3. Aptitude test scores
4. Report of psychological evaluations, including information on intelligence, personality, and academic information obtained through test administration, observation, or interviews
5. Elementary and secondary achievement level tests results
6. Participation in extracurricular activities, including any offices held in school-sponsored clubs and organizations
7. Honors and awards received
8. Teacher anecdotal records
9. Other disciplinary information
10. Special education records
11. Record associated with plans developed under section 504 of the Rehabilitation Act of 1973

12. Verified reports of information from non-educational persons, agencies or organizations of clear relevance to the student's education.

The Family Educational Rights and Privacy Act (FERPA) and the Ill. School Student Records Act (ISSRA) affords parents, guardians and students over 18 years of age *(eligible students)* certain rights with respect to the student's school records. They are:

1. The right to inspect and copy the student's education records within 10 business days after the date the District receives a request for access.

2. The right to request the amendment of the student's education records that the parent(s)/guardian(s) or eligible student believes are inaccurate, irrelevant, or improper.

3. The right to permit disclosure of personally identifiable information contained in the student's education records, except to the extent that the FERPA ro ISSRA authorizes disclosure without consent.

4. The right to a copy of any school student record proposed to be destroyed or deleted.

5. The right to prohibit the release of directory information concerning the parent's/guardian's child.
6. The right to request that military recruiters or institutions of higher learning not be granted access to your secondary school student's name, address, and telephone numbers without your prior written consent.

7. The right contained in this statement: **No person may condition the granting or withholding of any right, privilege or benefits or make as a condition of employment, credit, or insurance the securing by any individual of any information from a student's temporary record which such individual may obtain through the exercise of any right secured under State law.**

8. The right to file a complaint with the U.S Dept. of Education concerning alleged failures by the District to comply with the requirements of FERPA.

The district does not withhold a student's grades, transcripts, or diploma because of an unpaid balance on the student's school account.

## NON-CUSTODIAL PARENTS' RIGHT TO INFORMATION

All pertinent information regarding the progress of a child will be shared with non-custodial as it would with custodial parents. Federal Law (Federal Education Rights and Privacy Act) and state law (Illinois Student School Records Act) mandate that non-custodial parents receive the same consideration as custodial parents and should receive such information as:

- Report cards
- Statewide test results

- Invitations to parent-teacher conferences
- Access to child's records
- Other information shared with the custodial parent

The only way in which a non-custodial parent may be denied access to this information is if there is a court order specifically prohibiting the non-custodial parent's contact with the school. The request from a custodial parent in itself is not enough to deny access to a non-custodial parent.

## District 206 Bilingual Department

**Mission Statement**

The Bilingual Department, located at Bloom High School, is dedicated to providing rigorous education for English Language Learners by providing English Language Instruction along with classes in the core subjects in native language when possible in an effort to smoothly transition into mainstream classes.

**Program Goals**

- To improve students' acquisition of English in speaking, listening, reading and writing as measured by the ACCESS test.
- To provide instruction aligned with mainstream curriculum in the core areas of math, science and social studies.
- To transition students to mainstream classes once they are proficient in all four areas of language acquisition.
- Once mainstreamed, the Bilingual Department also monitors student success and works to provide interventions when necessary.

**Program Placement Information**

Identifying ELL students:

1. Administer a Home Language Survey to ALL students newly registering in the district.
2. Assess the English language proficiency of all students whose parents answered "yes" to one or both of the Home Language Survey questions, "Is a language other than English spoken in the home?" and "Does the student speak a language other than English?"
4. If the student is identified as Limited English Proficient (LEP), we will provide services as required based on the individual student's needs.
5. An Annual report identified LEP students on the Student Information System (SIS).

**Program Exit Information**

**Exit Criteria:**

As of January 1, 2010, students who obtain an overall composite proficiency level of 4.8 as well as a 4.2 composite literacy (reading/writing) proficiency level (Tier B or C) on the annually administered state approved English language proficiency test, ACCESS for ELLs®, are to be considered English language proficient. Students who enter the program are still monitored by the department until they graduate.

**3-year assessment:**

If a student is enrolled in the Bilingual program for three years and does not meet the proficiency standards listed above, the District provides the parents with a recommendation letter to have the student remain in the program. The parent must authorize the continuing placement.

## BTHS District 206 shares notifications and policies in accordance with all state and federal laws and requirements. Noted below are titles and the numerical location to the District 206 Board Policies:

**Waiver of Student Fee** *Board Policy 4:140*
Students are entitled to a free and public education. The policy supporting this can be found at.

**Pesticide Notification** *Board Policy 4:160*
Any request to be notified of the use of pesticides along with other safety precautions can be found here.

**Safety Drill Procedures and Conduct/Unsafe School Notification** *Board Policy 4:170*

As part of operating safe schools, District 206 will conduct drills and provide a safe and secure environment for students to be productive.

**Violent Offender and Sex Offender Notification** *Board Policy 4:175*
District 206 uses a visitor management system that will scan violent and sex offender databases for any known offenders attempting to enter any building.

**Mandated Reporter** *Board Policy 5:90 and 5:100*
Any district employee is required to report any suspected abuse of district students, including Faith's Law and Erin's Law.

**Sex Education Instruction** *Board Policy 6:60*
Information regarding sexual education, abuse and assault awareness is provided in this policy.
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**Education of Children with Disabilities** *Board Policy 6:120*
The District will provide free and appropriate public education in the least restrictive environment, including IEP and 504 students.

**Homeless Child's Right to Education** *Board Policy 6:140*
Each child of a homeless individual is entitled to a free and public education.

**English Learners** *Board Policy 6:160*
The district shall develop and implement a program for English Language Learners.

**Parent Notices Required by the Every Student Succeeds Act (ESSA**) *Board Policy 6:170*
Required postings regarding Teacher Qualification, Testing Transparency, the Annual School Report Card, Parent and Family Engagement Compact, Student Privacy, English Learners and Homeless Student are clarified in this policy.

**Certificate of High School Completion** *Board Policy 6:300*
A student with a disability who has an IEP prescribing special education, transition planning, transition services, or related services beyond the student's 4 years of high school, qualifies for a certificate of completion after the student has completed 4 years of high school.

**Standardized Testing** *Board Policy 6:340*
Students and parents/guardians should be aware that the State and District require students to take certain standardized tests, including the following: PSAT NMSQT, PSAT 8/9, PSAT 10, SAT, ISA.

**Student Privacy Protection Biometric Information** *Board Policy 7:15*
Before collecting biometric information from students, the school must seek the permission of the student's parent/guardian or the student, if over the age of 18.

**Military Recruiters and Institutions of Higher Learning** *Board Policy 7:15*
Upon their request, military recruiters and institutions of higher learning will be given access to students' names, addresses and telephone numbers.

**Immunizations, Health, Eye & Dental Examination** *Board Policy 7:100*
Required health and immunizations records, eye examination records, and dental examination records for entering school are clarified in this policy.

**Discipline of Students with Disabilities** *Board Policy 7:230*
District 206 follows the requirements regarding the safeguards for the discipline of students with IEPs.

**Exemption from PE Requirement** *Board Policy 7:260*
The parameters for P.E. waivers for students with special education are discussed in this policy.

**Dispensing Student Medication** *Board Policy 7:270*
Requirements for the dispensing of medication by school staff and for the self-administration of medication are clarified in this policy.

**Guidance and Counseling Program** *Board Policy 7:270*
The school provides a guidance and counseling program for students.

**Communicable and Chronic Infectious Disease** *Board Policy 7:280*
The school will observe recommendations of the Illinois Department of Public Health regarding communicable diseases.

**Student Records** *Board Policy 7:340*
The Family Educational Rights and Privacy Act (FERPA) and the Illinois Student Records Act afford parents/guardians and students over 18 years of age ("eligible students' ') certain rights with respect to the student's school records.

**School Visitation and Access to Classroom for Spec. Ed Purposes** *Board Policy 8:30*
Parents, Independent Evaluators, and Qualified Professionals are granted reasonable access to the special education classroom.

**Related Service Logs**
Illinois schools must make related service logs available to parents/guardians at the student's annual review IEP meeting or at any time upon request by the parent/guardian. The logs must indicate the type of related services administered, per the IEP, and the minutes of each type of related service.

VG 8/29/25